

# TEJCHQ GOVERNMENT

## TEJCHQ GOVERNMENT BUDGET LAW 2008 - 2009

The Tjchq Assembly enacted this law on May 23, 2008 by unanimous consent.

George Mackenzie, Grand Chief of the Tjchq Government, signed this law on May 23, 2008.

Signature:  Date: May 23/08  
Certified as a True Copy by Bertha Rabesca Zoe as of May 23, 2008.  
Laws Guardian, Tjchq Government

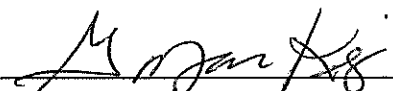
### DISPOSITION

DATE OF INTRODUCTION	CONSIDERATION	CONSENSUS	EFFECTIVE DATE
May 21, 2008	May 21 - 22, 2008	May 23, 2008	April 1, 2008

## TŁICHQ GOVERNMENT

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## **TŁICHQ GOVERNMENT BUDGET LAW 2008 - 2009**

### **Title**

1. This law may be cited as the *Tłichq Government Budget Law 2008 – 2009*.

### **Definition**

2. In this law,  
  
“Proposed Budget” means the budget for April 1, 2008 to March 31, 2009 pursuant to *Tłichq Finance Law* and prepared and recommended by the Tłichq Assembly Budget Committee attached to this Law as Schedule A.

### **Adoption and Approval of the Budget**

3. The Proposed Budget is adopted and approved as the budget of the Tłichq Government for the period April 1, 2008 to March 31, 2009.

### **Coming into force**

4. This Law shall come into force on April 1, 2008.

2008 – 2009  
**Budget Address**  
Tłchq Government

Assembly Member James Rabesca  
Chair of the Tłchq Budget Committee

Sixteenth Session  
Of the  
First Assembly  
of the Tłchq Government

May 21, 2008

## **Introduction**

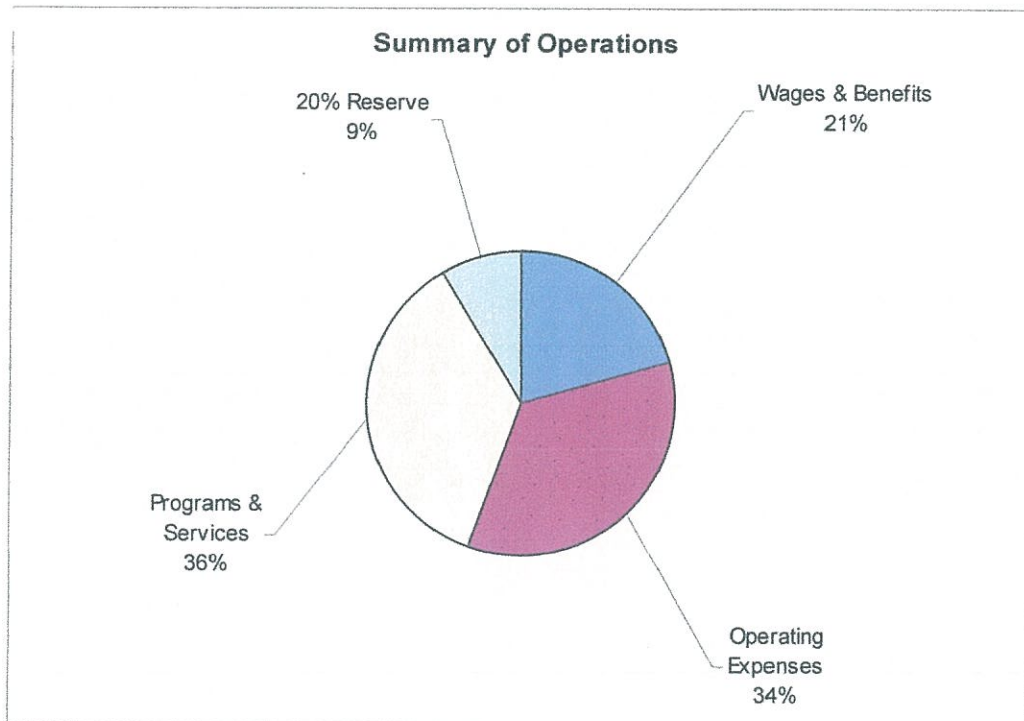
- Proud of the budget we are presenting
- Continue to practice responsible financial management demonstrated by the 20% of the PIT and GST allocated to a reserve fund.
- We have listed to the concerns that our financial statements do not provide enough information. We have also identified the 3 levels of constitutional authority separately in the budget.
- We have established a new format for the budget...we hope to soon pass new Audit standards

## **Budget 2008-2009 Highlights**

- \$5,006,951 repaid on Land Claim Loans this year. This brings the total repaid to \$12,667,378. The remaining \$13,258,422 will be repaid by 2011.
- Estimated total revenues of \$21,673,750 increase of \$4,909,090 over last year, mostly because of an increase in Personal Income Tax. Estimates for 2008 as well as an adjustment for monies received in 2007.
- \$849,194 on implementation. Our focus in on creating systems, procedures and policies for our departments
- A new function of the Language Culture & Communications Department for Programs & Services including 2 new staff
- Addition of 1 new staff in the Executive Department, 1 new staff in the Human Resources Department and 4 for the Lands Protection Department
- \$7,859,073 spent on programs and services for Tł̓ch̓q citizens
- By accounting for our expenses by project we achieve greater transparency and greater accountability to our citizens
- We have allocated the IBA projects to appropriate departments such as Language, Culture & Communications and Programs and Services. This allows our citizens to easily identify how much money is being invested in Tł̓ch̓q Language and Culture and how much money is being invested into Programs & Services for Tł̓ch̓q citizens.
- The Personal Income Tax sharing amount has been underestimated in the past by the Federal Government. The have increased their 2008 estimate to \$5,000,000 and we estimate a payment of \$2,775,000 to make up for prior year low estimates.

## Summary of Operations

	<u>2008-2009</u> <u>Estimates</u>
<b>REVENUES</b>	<b>\$21,673,750</b>
<b>OPERATING EXPENSES</b>	
Wages & Benefits	\$ 4,489,896
Operating Expenses	\$ 7,469,779
Programs & Services <sup>1</sup>	\$ 7,859,074
20% PIT & GST Reserve	<u>\$ 1,855,000</u>
<b>TOTAL OPERATING EXPENSES</b>	<b>\$20,764,073</b>
<b>OPERATING SURPLUS FOR THE YEAR</b>	<b>\$909,677</b>



<sup>1</sup> Programs & Services includes all special purpose activities of the Tłı̨chq̓ Government that intended for the benefit of Tłı̨chq̓ citizens

## Summary of Revenues

	<b>2008-2009</b>	<b>2007-2008</b>	<b>2006-2007</b>
	<b>Estimates</b>	<b>Estimates</b>	<b>Actual</b>
Impact Benefits Agreement <sup>2</sup>	\$3,431,589	\$4,956,094	\$4,175,696
Federal Programs <sup>3</sup>	\$1,455,040	\$1,472,429	\$1,659,630
GNWT Programs <sup>4</sup>	\$1,940,577	\$1,472,428	\$1,729,470
Unconfirmed Funding	\$ 11,000		
GST <sup>5</sup>	\$1,500,000	\$1,871,381	\$1,975,347
Personal Income Tax <sup>6</sup>	\$5,000,000	\$2,469,996	\$5,514,304
2007 GST Adjustment	\$2,775,000	\$ -	\$ -
Mineral Royalties <sup>7</sup>	\$1,350,000	\$1,350,000	\$1,280,515
Interest & Investment Income <sup>8</sup>	\$ 525,000		\$ 557,288
Other Income <sup>9</sup>	\$ 575,000		\$ 629,850
Royalties & Non Refunded Rent <sup>10</sup>	\$ 105,000	\$ 108,400	\$ 32,306
Financial Transfer Agreement <sup>11</sup>	\$3,005,544	\$2,931,704	\$2,970,695
ISA Cultural Coordinator	\$ -	\$ 132,228	\$ -
Administration Fee	\$ -	\$ -	\$ 140,650
Dividend Profit Sharing	\$ -	\$ -	\$ 500,000
Heritage Fund	\$ -	\$ -	\$ 400,000
Amortization of deferred revenue			\$ 47,759
<b>Total Revenue</b>	<b>\$21,673,750</b>	<b>\$16,764,660</b>	<b>\$21,613,510</b>

<sup>2</sup> **Impact Benefits Agreement** is monies received from Diavik DeBeers and BHP. Compensation is for the negative impacts of mines on Tłı̨chǫ communities, Tłı̨chǫ land, and Tłı̨chǫ language, culture & way of life

<sup>3</sup> **Federal Programs** represents funding that the Tłı̨chǫ Government receives to deliver beneficial social and economic development programs on behalf of the Government of Canada. These programs are funded separately and through individual contribution agreements

<sup>4</sup> **GNWT Programs** represents funding that the Tłı̨chǫ Government receives to deliver beneficial social and economic development programs on behalf of the GNWT. These programs are funded separately and through individual contribution agreements

<sup>5</sup> **GST** as provide by the Tłı̨chǫ Goods and Services Tax Law, all GST collect on Tłı̨chǫ lands shall be paid to the Tłı̨chǫ Government.

<sup>6</sup> **Personal Income Tax** is the revenue the Tłı̨chǫ Government receives from the Federal Government. It is a portion of all the income tax paid by individuals living on Tłı̨chǫ lands

<sup>7</sup> **Mineral Royalties** is covered under Chapter 25 of the Tłı̨chǫ Agreement. The Tłı̨chǫ Government receives royalties from mining that occurs both on and off Tłı̨chǫ Lands. Canada and the GNWT pay the Tłı̨chǫ Government a share of the mineral royalties they collect from mining activities in the Mackenzie Valley. Each calendar year the Tłı̨chǫ government receives 10.429% of the first \$2.0 million and 2.086% of any additional mineral royalties. The payments are received quarterly.

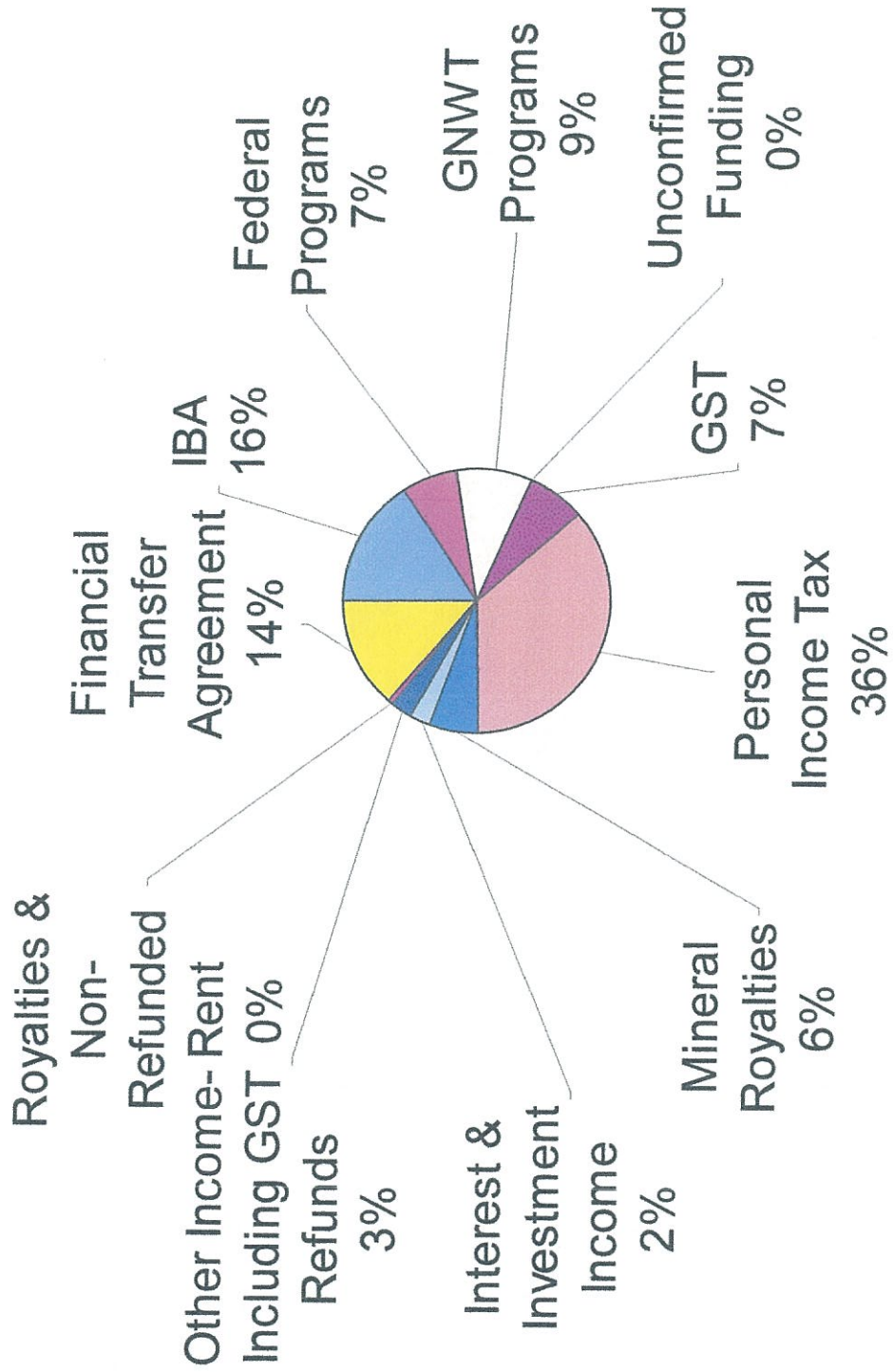
<sup>8</sup> **Interest & Investment Income** interest received on the reserve investment.

<sup>9</sup> **Other Income** is grants and contributions towards our regular operations.

<sup>10</sup> **Royalties & Non-Refunded Rent** are pre-existing leases that have been collected by the Government of Canada. The Government of Canada repays these amounts to the Tłı̨chǫ Government on a quarterly basis.

<sup>11</sup> **Financial Transfer Agreement** monies are provided for under the Tłı̨chǫ Financing Agreement. It is an agreement that is effective until August 4, 2010 that provides monies towards the cost of establishing and operating the Tłı̨chǫ Government and its institutions.

# Summary of Revenue





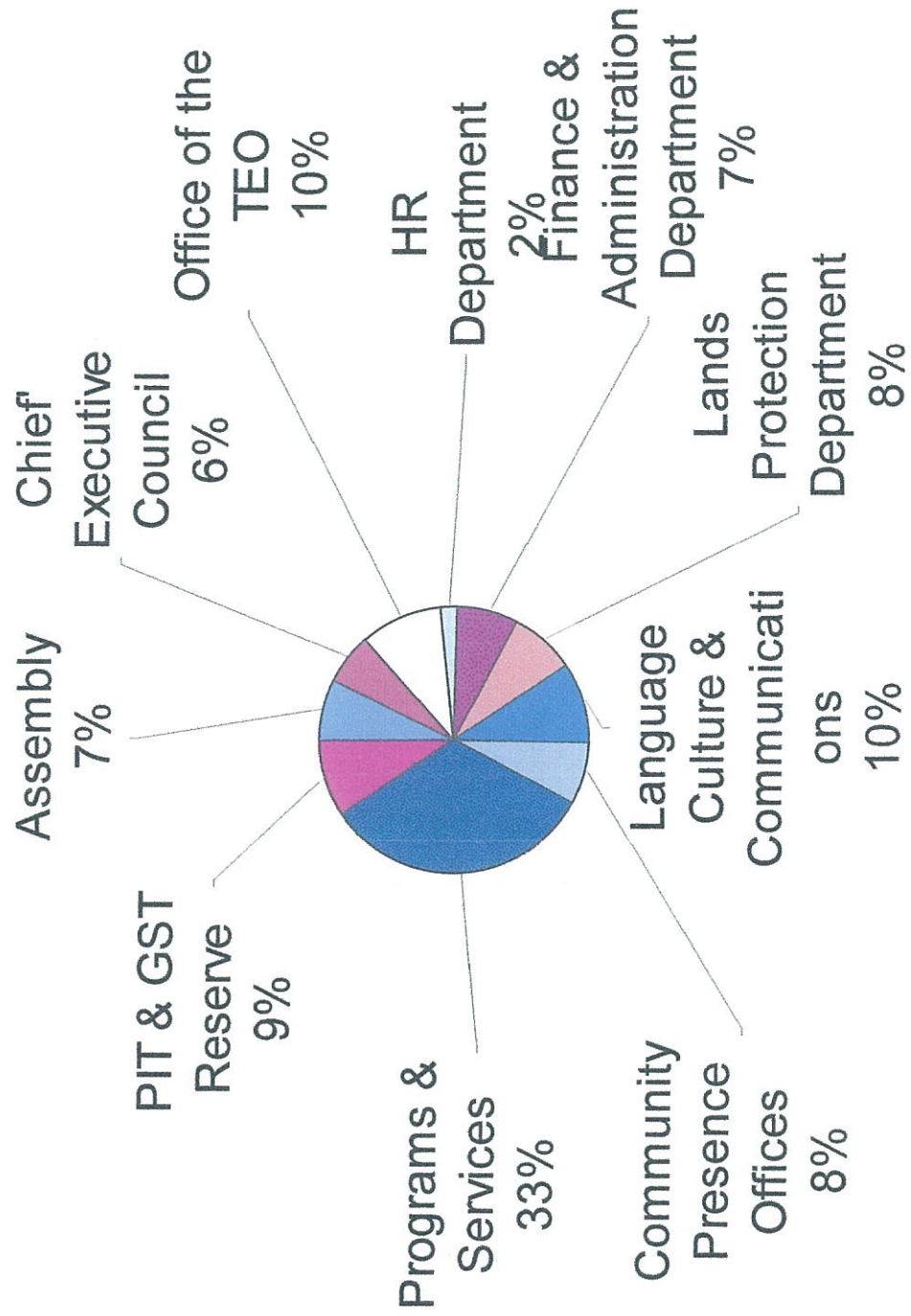
## Expenditures by Activity

	<b>2008-2009</b>	<b>2007-2008</b>	<b>2006-2007</b>
	<b>Estimates</b>	<b>Estimates</b>	<b>Actual</b>
Annual Gathering	\$ 800,000	\$ -	\$ -
Assembly	\$ 1,461,956	\$1,603,104	\$1,113,492
Chief's Executive Council	\$ 1,212,041	\$ -	\$ -
Office of the TEO	\$1,982,138	\$3,181,120	\$5,606,513
Human Resources	\$ 437,652	\$ 399,566	\$ 519,221
Finance	\$1,387,060	\$ 702,900	\$ 652,967
Lands Protection	\$1,586,567	\$ 877,000	\$ 691,976
Language, Culture & Communications	\$1,914,971	\$ 416,861	\$ 490,145
Community Presence	\$1,504,614		
Programs & Services	\$6,502,074	\$3,019,857	\$3,741,126
Investment Corporation	\$ -	\$ 582,464	\$ 824,567
Impact Benefits Agreement	\$ -	\$4,956,094	\$2,502,911
Enrollment Registry	\$ -	\$ 100,000	\$ -
Social Benefits Support	\$ -	\$ 43,430	\$ -
<b>Total Expenditures</b>	<b>\$18,789,073</b>	<b>\$15,882,396</b>	<b>\$16,142,918</b>

### Summary of Significant Changes to the Budget

- We have changed the format of the budget this year to project based allocations. This will allow for easier financial reporting, more meaningful financial statements and greater transparency and accountability to our citizens
- The Three levels of constitutional authority have been set out from Administrative costs. This way it is easy to identify the costs of "Governance" and the costs of Administration.
- We have separated the costs of the Community Presence from Executive Expenses
- We are no longer funding the Tł̓ch̓q Investment Corporation
- We have incorporated the IBA funding into our regular funding sources and have allocated the IBA projects to their appropriate classifications. This allows for more transparency and accountability to our members as they can see from our budget that this Assembly has invested its funds into Language and Culture, and Programs & Services for Tł̓ch̓q members.
- There are no subsidies for Tł̓ch̓q companies as we have done in the past
- Costs for the Insurance Program have been transferred from Executive to the Finance Department.
- Additional staff in the Executive, HR and Lands Protection Department

# Summary of Expenditures

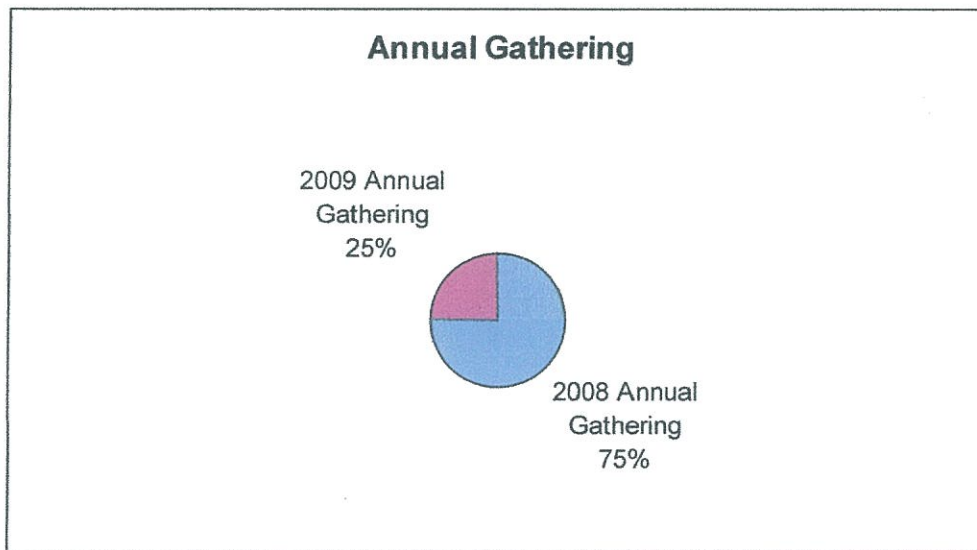


## Expenditure Detail by Activity

### Annual Gathering

This class of functions is used to reports activities associated with the Tūchō Annual Gathering Spending Authority: TEO & Assembly Coordinator

	<b>2008-2009 Estimates</b>	<b>2007-2008 Estimates</b>	<b>2006-2007 Actual</b>
2008 Annual Gathering	\$ 600,000	\$ 320,000	-
2009 Annual Gathering	\$ 200,000	\$ -	-
<b>Total Expenses</b>	<b>\$ 800,000</b>	<b>\$ 320,000</b>	<b>\$ -</b>



## Annual Gathering – Description of Activities

### 2008 Annual Gathering - \$600,000 (IBA - \$126,589)

This class includes all expenses, including travel, supplies, meeting facility rental and equipment rental, payroll for individual hired for the annual gathering associated with Annual Gathering to be held in Whatì in August 2008. A detailed budget will be created in consultation with the Assembly Committee struck for the purpose of the Annual Gathering

### 2009 Annual Gathering - \$200,000

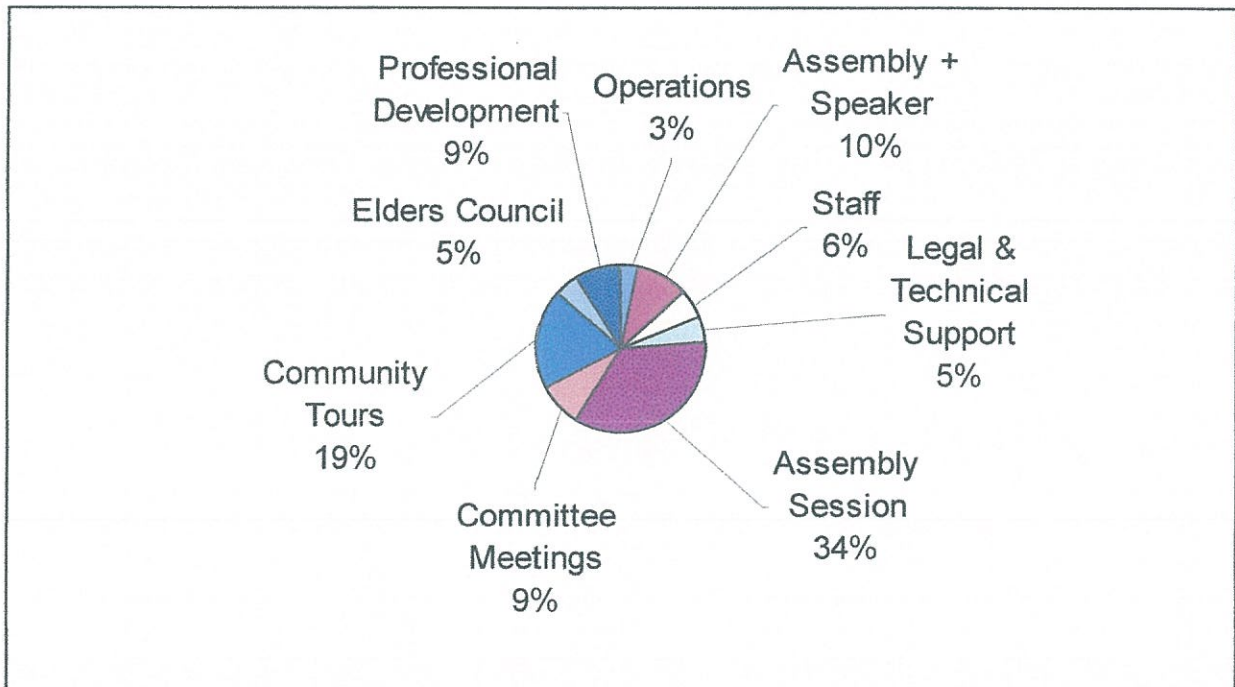
This class includes all expenses associated with purchasing materials and shipping them on the 2009 Winter Road to Gametì to construct an Arbor for the upcoming annual gathering.

	2008 - ANNUAL GATHERING	2009 - ANNUAL GATHERING
5060 – CONTRACTED SERVICES	\$100,000	
5090 – MEETING EXPENSES	\$100,000	
5100 – HONORARIUM	\$25,000	
5150 – OFFICE EXPENSES		
5180 – SALARIES & BENEFITS	\$50,000	
5200 – PROFESSIONAL FEES		
5210 – TRAINING & DEVELOPMENT		
5270 – TRAVEL	\$100,000	
5280 – ACCOMMODATIONS		
5290 – MEALS & ALLOWANCES	\$25,000	
5300 – FOOD & SUPPLIES	\$200,000	
CAPITAL EXPENDITURE		\$200,000
<b>TOTAL</b>	<b>\$600,000</b>	<b>\$200,000</b>

## Assembly

This class of functions is used to reports activities associated with the direct operation of the Tłıchǫ Assembly. Spending Authority: TEO & Assembly Coordinator

	<b>2008-2009 Estimates</b>	<b>2007-2008 Estimates</b>	<b>2006-2007 Actual</b>
Wages & Benefits – Members And Speaker	\$ 145,956	\$ 175,600	\$ 205,425
Wages & Benefits – Staff	\$ 82,000	\$ - <sup>12</sup>	\$ -
Operations	\$ 50,000	\$ -	\$ -
Legal & Technical Support	\$ 75,000	\$ - <sup>13</sup>	-
Assembly Sessions	\$ 500,000	\$ 576,504	-
Committee Meetings	\$ 125,000	\$ 72,000	-
Community Tours	\$ 284,000	\$ 284,000	-
Elders Council	\$ 75,000 <sup>1,50,000</sup>	\$ 75,000	-
Professional Development	\$ 125,000	\$ 100,000	-
General Expenses	\$ -	\$ -	\$ 908,067
<b>Total Expenses</b>	<b>\$1,461,956</b>	<b>\$1,603,104</b>	<b>\$1,113,492</b>



<sup>12</sup> In the 2007-2008 estimates the cost for the Assembly Coordinator was budgeted under the Executive Department.

<sup>13</sup> In 2007-2008 the costs for Legal & Technical support was budgeted under the Executive Department  
Draft Budget 2008-2009

## **Assembly – Description of Activities**

### Wages & Benefits – Assembly Members and Speaker- \$145,956.03

Wages & Benefits represents the expenses associated with the salaries, benefits and allowances of the Tłıchq Assembly Members and the Speaker.

### Wages & Benefits – Staff \$82,000.42

Wages & Benefits represents the expenses associated with the salaries and benefits of the Assembly Coordinator and a summer student.

### Operations - \$50,000

This class represents the expenses associated with the administrative expenses for the office of the Assembly Coordinator. Expenses may include contracted services, equipments, meeting expenses, Insurance, License, Taxes & Fees, Office Expenses, Utilities & Rent, Salaries & Benefits, Travel, Training & Development and Advertising.

### Legal & Technical Support - \$750,000

This class includes expenses for legal, and technical advice for general activities of the Tłıchq Assembly. Expenses may include travel and professional fees.

### Assembly Sessions - \$500,000

This class shall be used to record all expenses associated with an Assembly Session. As sub class for each individual session shall be created to track the costs of individual sessions. Expenses in this class may include: payroll for individuals hired for the assembly session such as cooks, security, pages and drummers, travel, supplies, translation services, honorarium, meeting expenses and advertising.

### Committee Meetings - \$125,000

This class shall be used to record all expenses associated with the Assembly Committee Meetings including honoraria, meeting expenses and supplies. A sub class will be created to track the expenses of each separate committee of the Assembly.

### Community Tours - \$284,000

This class shall be used to record all expenses associated with Community Tours conducted by the Assembly. A sub class shall be created to record expenses associated with separate community tours. Expenses may include meeting expenses, travel, supplies and payroll associated with individuals hired for the organization of the tour.

### Elders Council - \$75,000/ 1,500,000.

This class shall be used to record expenses associated with the Elders Advisory Council. Expenses may include Honoraria and travel.

Workshops & Professional Development – \$125,000

This class shall be used to record expenses associated with Professional Development for the governing body of the Tlchq Government. A separate class shall be created for separate Professional Development activities.

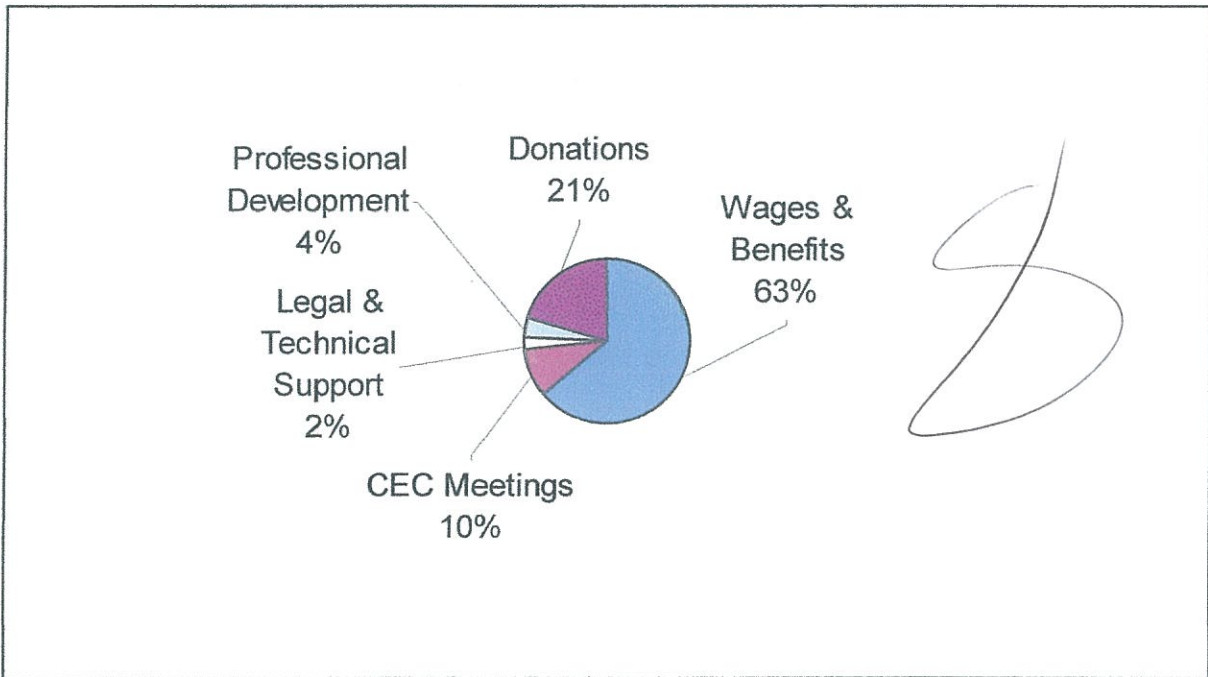
### Assembly Budget By Activity

	WAGES & BENEFITS - MEMBERS & SPEAKER	WAGES & BENEFITS - STAFF	OPERATIONS	LEGAL & TECHNICAL SUPPORT	ASSEMBLY SESSIONS	COMMITTEE MEETINGS	COMMUNITY TOURS	ELDERS COUNCIL	PROFESSIONAL DEVELOPMENT
5060 - CONTRACTED SERVICES			\$5,000		\$75,000				
5090 - MEETING EXPENSES			\$10,000		\$30,000	\$15,000	\$72,000		
5100 - HONORARIUM					\$25,000	\$50,000	\$72,000	\$40,000	\$40,000
5150 - OFFICE EXPENSES			\$15,000						
5180 - SALARIES & BENEFITS	\$145,956.03	\$82,000			\$75,000				
5200 - PROFESSIONAL FEES				\$75,000	\$170,000				
5210 - TRAINING & DEVELOPMENT									\$25,000
5270 - TRAVEL			\$5,000		\$25,000	\$15,000	\$75,000	\$12,500	\$20,000
5280 - ACCOMMODATIONS			\$10,000		\$75,000	\$30,000	\$32,500	\$20,000	\$20,000
5290 - MEALS & ALLOWANCES			\$5,000		\$25,000	\$15,000	\$32,500	\$12,500	\$20,000
5300 - FOOD & SUPPLIES									
<b>TOTAL</b>	<b>\$994,997.81</b>		<b>\$50,000</b>	<b>\$75,000</b>	<b>\$500,000</b>	<b>\$125,000</b>	<b>\$284,000</b>	<b>\$75,000</b>	<b>\$125,000</b>



**Chief's Executive Council**

	<b>2008-2009 Estimates</b>	<b>2007-2008 Estimates</b>	<b>2006-2007 Actual</b>
Wages & Benefits	\$ 767,041	-	-
Legal & Technical Support	\$ 25,000	-	-
CEC Meetings	\$ 120,000	\$ 120,000	-
Professional Development	\$ 50,000	\$ -	-
Donations	\$ 250,000	\$ 300,000	-
General Expenses	\$ -	\$ -	\$ 908,067
<b>Total Expenses</b>	<b>\$1,212,041</b>	<b>\$ 420,000</b>	<b>\$ 908,067</b>



**Chief's Executive Council – Description of Activities**

Wages & Benefits – \$767,041.36

Wages & Benefits represents the expenses associated with the salaries, benefits and allowances of the Chief's Executive Council.

CEC Meetings - \$120,000

This class includes expenses associated with Chief's Executive Council meetings. Expenses may include: Meeting Expenses, Travel, Accommodations and Meals & Allowance.

Legal & Technical Support - \$750,000 . 25.000.

This class includes expenses for legal, and technical advice for general activities of the Chief's Executive Council. Expenses may include travel and professional fees.

Donations - \$250,000

This class represents expenses associated with Donations as per the Tłı̨chǫ Government Policy 5.12 0 Financial Contributions. Expenses may only include Donations.

	WAGES & BENEFITS -	MEETINGS	LEGAL & TECHNICAL SUPPORT	PROFESSIONAL DEVELOPMENT	DONATIONS
5060 – CONTRACTED SERVICES					
5090 – MEETING EXPENSES		\$20,000			
5100 – HONORARIUM					
5150 – OFFICE EXPENSES					
5170 – DONATIONS & CONTRIBUTIONS					\$250,000
5180 – SALARIES & BENEFITS	\$767,041.36				
5200 – PROFESSIONAL FEES			\$75,000		
5210 – TRAINING & DEVELOPMENT				\$25,000	
5270 – TRAVEL		\$25,000		\$8,333.33	
5280 – ACCOMMODATIONS		\$50,000		\$8,333.33	
5290 – MEALS & ALLOWANCES		\$25,000		\$8,333.33	
5300 – FOOD & SUPPLIES					
<b>TOTAL</b>	<b>\$994,997.81</b>	<b>\$120,000</b>	<b>\$75,000</b>	<b>\$125,000</b>	<b>\$250,000</b>

## Office of the TEO

The Office of the TEO budget covers all office costs associated with the Head Office in Behchokó, NT as well as projects managed by the TEO. Spending Authority: TEO

	<b>2008-2009</b>	<b>2007-2008</b>	<b>2006-2007</b>
	<b>Estimates</b>	<b>Estimates</b>	<b>Actual</b>
Wages & Benefits	\$ 388,944	\$1,433,280 <sup>14</sup>	\$1,379,894
Department Operations	\$ 444,000	\$ -	\$ -
Special Projects	\$ 50,000		
Land Claims Archive	\$ 150,000	\$ -	\$ -
TIC Implementation	\$ 100,000	\$ 150,000	\$ -
Implementation	\$ 849,194	\$ -	\$ 930,832
Legal & Technical	\$ - <sup>15</sup>	\$ 425,000	\$ 918,965
IT Working Group	\$ - <sup>16</sup>	\$ 25,000	\$ -
Workshops	\$ - <sup>17</sup>	\$ 50,000	\$ -
TG Office Costs	\$ -	\$ 416,000	\$ -
TG Insurance Policy	\$ - <sup>18</sup>	\$ 65,000	\$ -
Office of the Cultural Coordinator	\$ -	\$ 196,840	\$ -
General Expenses	\$ -	\$ -	\$2,376,822
<b>Total Expenses</b>	<b>\$1,982,138</b>	<b>\$3,181,120</b>	<b>\$5,606,513</b>

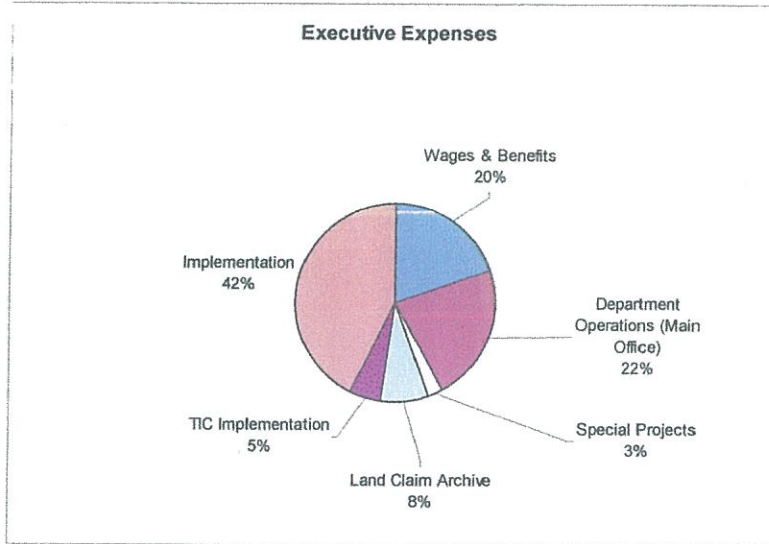
<sup>14</sup> In 2007-2008 the Wages & Benefits for the Executive Department included the Chief's Executive Council, TEO, Assistant TEO, Implementation Facilitators, Assembly Coordinator and Community Directors.

<sup>15</sup> Legal & Technical Costs have been accounted for under the Assembly Department

<sup>16</sup> The IT Working Group has been accounted for under the Finance Department

<sup>17</sup> Workshops & Professional Development for the CEC have been accounted for under the Assembly Department

<sup>18</sup> Insurance costs have been accounted for under the Finance Department



### **Office of the TEO – Description of Activities**

#### Wages & Benefits - \$388,944.75

This class represents the expenses associated with the salaries, benefits and allowances of the Tłı̨chǫ Executive Officer, Administrator, Assistant to the TEO and a summer student.

#### Department Operations - \$444,000

This class includes expenses associated with the operation and maintenance of the Head Office of the Tłı̨chǫ Government in Behchokǫ including the purchase of a new server. Expense may include: contracted services, equipment, insurance, office expenses, utilities & rent, salaries & benefits, repairs and maintenance, telephone and communications and travel.

#### Special Projects - \$50,000

This class includes expenses associated with meetings with organizations visiting the community, support to special events such as literacy day, Addictions Awareness and other special meetings/events that may happen from time to time. Expenses may include Meeting Expenses, and Project Supplies.

#### Land Claim Archive - \$150,000

This class includes expenses associated with the costs of creating an organized archive of Land Claim Negotiations records and files. Expenses may include: Contracted Services, Equipments, Office Expenses and Salaries & Benefits.

#### TIC Implementation - \$100,000

This class includes expenses associated with the Implementation of the Tłı̨chǫ Investment Corporation including the legal transfer of companies to TIC, executing the approved workplan including strategic development, set up TIC administration, and

executing the directives of the Assembly. Expenses may include travel and professional fees.

Implementation - \$849,194 – (Gonawo Program – IBA \$100,000)

This class includes expenses associated with the Implementation of the Tl̄ch̄ Agreement. Expenses may include contracted services, meeting expenses, professional fees, payroll, travel, accommodations and Meals & Allowances. Implementation plans for 2008-2009 include setting up systems, structures and policies for the operations of the Finance Department, Human Resources Department, Lands Protection Department and Language Culture & Communications, creating new guidelines for issuing audited financial statements and preparing a proposal for the Strategic Economic Development Fund described in Chapter 26. A sub class will be created for each project

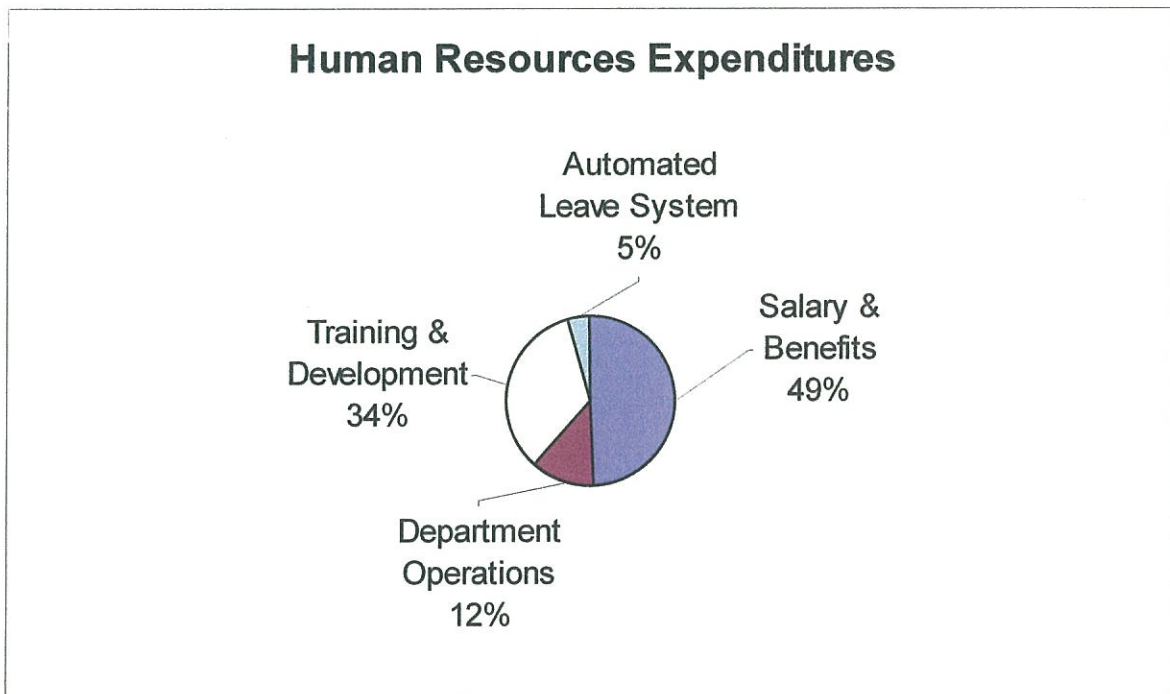
Office of the TEO Budget by Activity

	WAGES & BENEFITS	MAIN OFFICE	SPECIAL PROJECTS	LAND CLAIM ARCHIVE	TIC IMPLEMENTATION	IMPLEMENTATION
5060 – CONTRACTED SERVICES		\$3,000		\$20,000		
5070 – EQUIPMENTS		\$20,000				
5090 – MEETING EXPENSES			\$25,000			\$10,000
5120 – INSURANCE, LICENCE, TAXES/FEEES		\$7,000				
5150 – OFFICE EXPENES		\$235,000		\$30,000		\$20,000
5160 – UTILITIES & RENT		\$150,000				
5170 – DONATIONS & CONTRIBUTIONS						
5180 – SALARIES & BENEFITS	\$388,944.75	\$15,000		\$100,000		\$249,193.50
5200 – PROFESSIONAL FEES					\$80,000	\$500,000
5210 – TRAINING & DEVELOPMENT						
5230 – REPAIRS & MAINTENANCE		\$10,000				
5270 – TRAVEL		\$3,000			\$10,000	\$15,000
5280 –					\$5,000	\$40,000
ACCOMMODATIONS					\$5,000	\$15,000
5290 – MEALS & ALLOWANCES						
5300 – FOOD & SUPPLIES			\$25,000			
5900 – OTHER	\$1,000					
<b>TOTAL</b>	<b>\$388,944.75</b>	<b>\$444,000</b>	<b>\$50,000</b>	<b>\$150,000</b>	<b>\$100,000</b>	<b>\$849,194.50</b>

## Human Resource Department

The Human Resources Department Budget covers all costs associated with the operations of the Human Resources Department, special projects managed by the department and training and development for TG staff. Spending Authority: TEO, Human Resources Director

	<b>2008-2009</b>	<b>2007-2008</b>	<b>2006-2007</b>
	<b>Estimates</b>	<b>Estimates</b>	<b>Actual</b>
Wages & Benefits	\$ 214,402	\$242,316 <sup>19</sup>	\$385,575 <sup>20</sup>
Department Operations	\$ 53,250	\$ 69,750	\$133,646
Training & Development	\$ 150,000	\$ 87,500	\$ -
Automated Leave System	\$ 20,000	\$ -	\$ -
<b>Total Expenses</b>	<b>\$ 437,652</b>	<b>\$399,566</b>	<b>\$519,221</b>



<sup>19</sup> In 2007-2008 the Wages & Benefits for the HR Department included the Archive Technician.

<sup>20</sup> In 2006-2007 Wages and Benefits for the HR Department included Assistant Career Development Coordinators in the communities.

## **Human Resources Department - Description of Activities**

### Salaries & Benefits - \$214,402.29

This class represents the expenses associated with the salaries, benefits and allowances of the Human Resource Director, and Human Resource Assistants (2)

### Department Operations - \$53,250

This class represents the expenses associated with the operations of the department including contracted services, equipments, meeting expenses, Insurance, License, Taxes & Fees, Office Expenses, Utilities & Rent, Salaries & Benefits, Travel, Training & Development and Advertising.

### Training & Development - \$150,000

This class represent the expenses associated with the training and development of all Thçhç Government Staff. In consultation with employees, their directors and the HR staff a comprehensive plan for training & development of or each employee shall be created to be approved by the TEO. Employees will have equal access to training funds to achieve their training goals identified in their training plans. Support to employees will be provided by a traveling tutor Expenses in this class may include: training and development, travel, accommodations & meals and allowances and professional fees.

### Automated Leave System - \$20,000

This class represents the expenses associated with the creation of an automated leave system. Expense in this class may include contracted services, meeting expenses and travel.



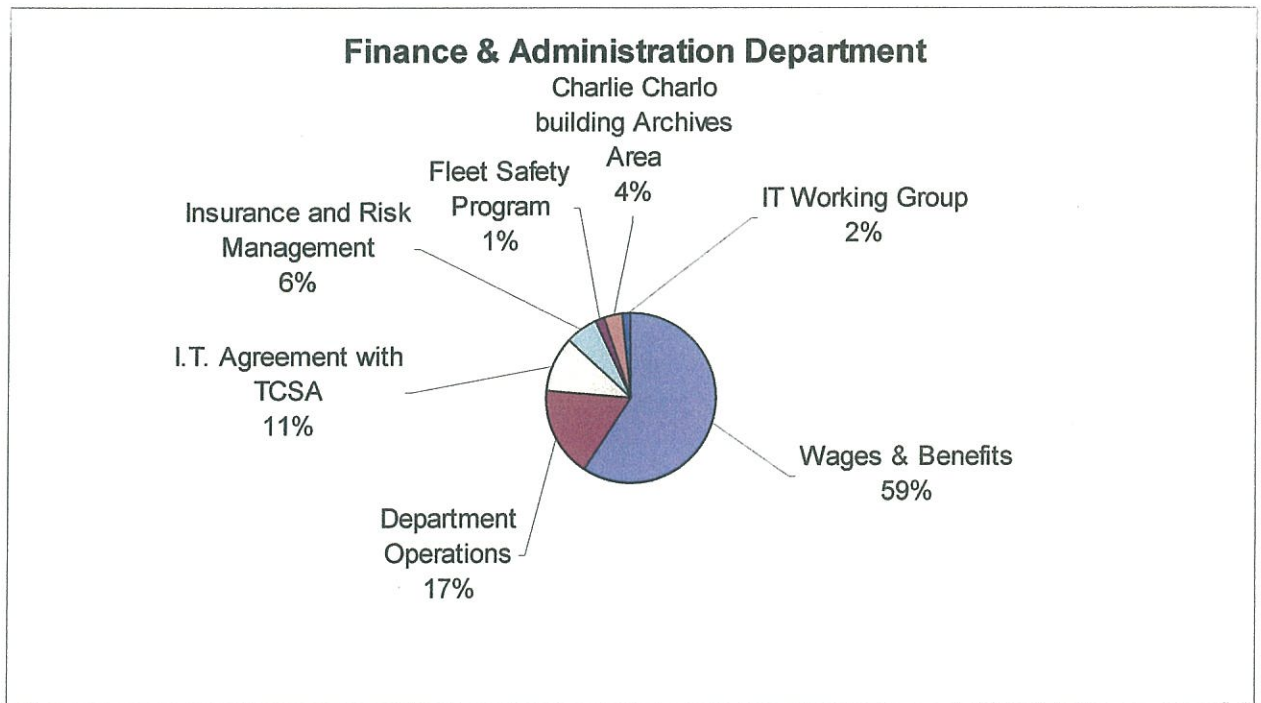
### Human Resources Department Budget By Activity

	SALARIES & BENEFITS	DEPARMNET OPERATIONS	TRAINING & DEVELOPMENT	AUTOMATED LEAVE SYSTEM
5060 – CONTRACTED SERVICES		\$5,000	\$50,000	\$15,000
5090 – MEETING EXPENSES		\$1,000		\$2,500
5120 – INSURANCE LICENCE, TAXES & FEES		\$250		
5150 – OFFICE EXPENSES		\$24,000		
5160 – UTILITIES & RENT				
5180 – SALARIES & BENEFITS	\$214,402.29			
5210 – TRAINING & DEVELOPMENT			\$67,500	
5270 – TRAVEL		\$5,000	\$8,125	\$1,250
5280 – ACCOMMODATIONS			\$16,250	
5290 – MEALS & ALLOWANCES		\$5,000	\$8,125	\$1,250
5900 – OTHER		\$12,000		
<b>TOTAL</b>	<b>\$214,402.29</b>	<b>\$53,250</b>	<b>\$150,000</b>	<b>\$20,000</b>

## Finance & Administration Department

The Finance & Administration Department Budget covers all costs associated with the operations of the Finance Department and Special Projects managed by the Department.  
 Spending Authority: TEO & Finance Director

	<b>2008-2009</b>	<b>2007-2008</b>	<b>2006-2007</b>
	<b>Estimates</b>	<b>Estimates</b>	<b>Actual</b>
Wages & Benefits	\$ 817,060	\$ 557,400 <sup>21</sup>	\$ 481,119
Department Operations	\$ 240,000	\$ 145,500	\$ 171,848
I.T. Agreement with TCSA	\$ 150,000	\$ - <sup>22</sup>	\$ -
Insurance & Risk			
Management	\$ 85,000	\$ - <sup>23</sup>	\$ -
Fleet Safety Program	\$ 20,000		
Archives – Charlie Charlo	\$ 50,000	\$ - <sup>24</sup>	\$ -
IT Working Group	\$ 25,000	\$ - <sup>25</sup>	\$ -
<b>Total Expenses</b>	<b>\$1,387,060</b>	<b>\$ 702,900</b>	<b>\$ 652,967</b>



<sup>21</sup> In 2007-2008 the salaries for the Administrative Assistants were accounted for under the Executive Department and the Archive Technician salaries were accounted for in the Human Resources Department

<sup>22</sup> In 2007-2008 the IT Agreement was accounted for under the Executive Department

<sup>23</sup> In 2007-2008 the Insurance was accounted for under the Executive Department

<sup>24</sup> In 2007-2008 the cost for the Archives Area of the Charlie Charlo building was accounted for in the Executive Department

<sup>25</sup> In 2007-2008 the costs for the IT working group was accounted for in the Executive Department

## **Finance Department – Description of Activities**

### Wages & Benefits - \$817,060.01

This class represents the expenses associated with the salaries, benefits and allowances of the Finance Director, Finance Controller, Assistant Finance Director, Administrative Assistants (2) Archive Technician, Payroll Clerk, Travel Coordinator, Accounts Payable Clerks (2) and a summer student.

### Department Operations - \$240,000

This class represent the expenses associated with the operations of the department including the preparation of the Annual Audited Financial Statements. Expenses may include Bank Charges and Interest, Contracted Services, Equipments, Insurance, License, Taxes & Fees, Office Expenses, Utilities & Rent, Professional Fees, Repairs & Maintenance, Telephone & Communications and Travel.

### IT Agreement with TCSA - \$150,000

This class represents the expenses associated with the agreement for the TCSA to provide IT support to the Tchq Government. Expenses for this class may include contracted services.

### Insurance & Risk Management - \$85,000

This class represents the expenses associated with the creation of an Insurance and Risk Management system for the Tchq Government. Expenses may include contract services, insurance and travel.

### Fleet Safety Program - \$20,000

This class represents the expenses associated with a program designed to develop a fleet safety program. Expenses may include Professional Fee, Meeting Expenses, Travel and Meals & Allowances.

### Charlie Charlo Building – Archives - \$50,000

This class includes expenses associated with the maintenance and operations of the Tchq Archives Office space. Expenses may include Equipment, Office expenses and Utilities & Rent.

### IT Working Group - \$25,000

This class includes expenses associated with the activities of the IT Working Group. Expenses may include travel and meeting expenses. The objectives of the IT working group are to coordinate an integrated Tchq government and TCSA response to issues of IT infrastructure, systems and planning, development and implementation of IT services to ensure the most effective use of IT resources in the region and to maximize benefit to the TG and TCSA; discuss and provide advice to senior management regarding the development, implementation and maintenance of shared information and technology

systems, services and standards as they relate to interoperability, integration, shared services, security, provision of information and communication services and resources; oversee the continuing development of existing shared IT services and products such as the employee HelpDesk and the Tłıchǫ website at [www.tlicho.ca](http://www.tlicho.ca); research information on key policy issues with respect to information and technology services, develop new policies and review existing policies as required; develop plans and assist with the implementation of IT Training for TG and TCSA staff; and report on the activities of the *Information Technology Working Group* to the TEO of the Tłıchǫ Government and the CEO of the Tłıchǫ Community Services Agency.

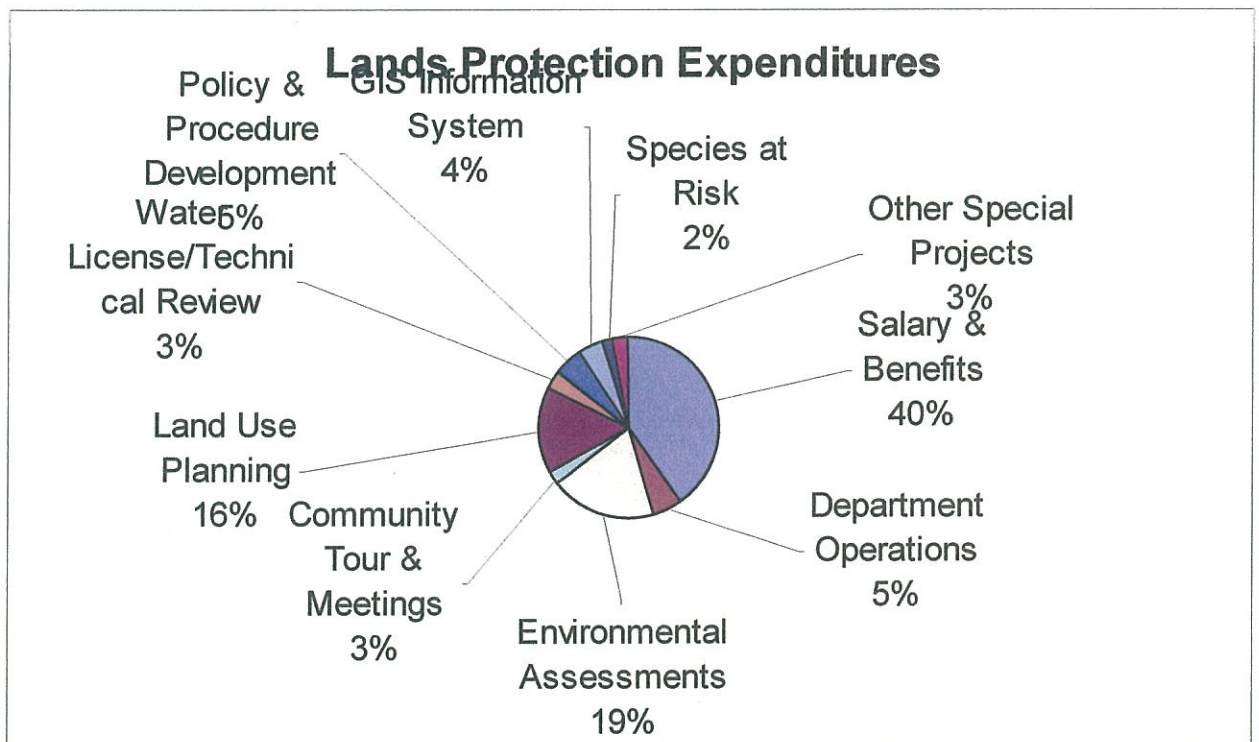
**Finance Department Budget by Activity**

	SALARIES & BENEFITS	DEPARTMENT OPERATIONS	INSURANCE & RISK MANAGEMENT	FLEET SAFETY PROGRAM	IT AGREEMENT WITH TCSA	CHARLIE CHARLO BUILDING	IT WORKING GROUP
5040 – BANK CHARGES & INTEREST		\$10,000					
5060 – CONTRACTED SERVICES		\$5,000		\$10,000	\$150,000	\$20,000	
5090 – MEETING EXPENSES				\$1,000			\$5,000
5120 – INSURANCE, TAXES & FEES			\$85,000				
5150 – OFFICE EXPENSES		\$50,000				\$1,000	
5160 – UTILITIES & RENT						\$10,000	
5180 – SALARIES & BENEFITS	\$817,060.01						
5200 – PROFESSIONAL FEES		\$150,000					
5230 – REPAIRS & MAINTENANCE		\$5,000				\$18,000	
5270 – TRAVEL		\$20,000		\$2,250			\$5,000
5280 – ACCOMMODATIONS				\$4,500			\$10,000
5290 – MEALS & ALLOWANCES				\$2,250			\$5,000
<b>TOTAL</b>	<b>\$817,060.01</b>	<b>\$240,000</b>	<b>\$85,000</b>	<b>\$20,000</b>	<b>\$150,000</b>	<b>\$50,000</b>	<b>\$25,000</b>

## Lands Protection Department

The Lands Protection Department Budget covers all costs associated with the operations of the department as well as any special projects managed by the department. Spending Authority: TEO, Lands Protection Department Director

	<b>2008-2009</b>	<b>2007-2008</b>	<b>2006-2007</b>
	<b>Estimates</b>	<b>Estimates</b>	<b>Actual</b>
Wages & Benefits	\$ 635,886	\$ 234,000 <sup>26</sup>	\$ 266,689
Department Operations	\$ 80,681	\$ 48,000	\$ 425,287
Environmental Assessments	\$ 300,000	\$ -	\$ -
Community Tours & Meeting	\$ 40,000	\$ 40,000	\$ -
Land Use Planning	\$ 250,000	\$ 310,000	\$ -
Water License/Technical Review	\$ 50,000	\$ 90,000	\$ -
Policy & Procedure Development	\$ 85,000	\$ 85,000	\$ -
GIS Information System	\$ 70,000	\$ 70,000	\$ -
Species at Risk	\$ 25,000	\$ -	\$ -
Other Special Projects	\$ 50,000	\$ -	\$ -
<b>Total Expenses</b>	<b>\$1,586,567</b>	<b>\$ 877,000</b>	<b>\$ 691,976</b>



<sup>26</sup> In 2007-2008 the salaries for the Lands Protection Department only included Lands Protection Department Director, Lands Administration Officer and Administrative Assistant.

## **Lands Protection Department – Activity Descriptions**

### Salaries & Benefits - \$635,886

This class represents the expenses associated with the salaries, benefits and allowances of the Lands Protection Department Director, Administrative Assistant, GIS Operator, Lands Administration Officer, Filing Clerk, TK Researcher, Lands Technical Regulator, Land Use Planner, Lands & Resources Coordinator and a summer student.

### Department Operations - \$80,681

This class represents the expenses associated with the operations of the department including Contracted Services, Equipment, Office Expenses, Telephone & Communications and Travel.

### Environmental Assessments - \$300,000

The Tłıchǵ Agreement identified a number of sites where there were concerns about environmental contamination. These sites are being analyzed and will be assessed for potential remediation. This class represents the expenses associated with conducting environmental assessments. Expenses may include contracted services, meeting expenses, travel, accommodations and meals and allowances.

### Community Tours & Meetings - \$40,000

The Lands Department is engaged in protecting Tłıchǵ Lands. It is important for the Tłıchǵ Government to communicate this activity to the Tłıchǵ citizens. Accordingly, the Lands Department publishes newsletters on a continuing basis and makes ongoing tours of communities so that the department can share with the people what it is doing and also be guided by the feedback from the citizens at these community meetings. This class represents the expenses associated with these activities. Expenses may include Meeting Expenses, and Travel.

### Land Use Planning - \$250,000

At the present time, the Tłıchǵ Government does not have a fully developed and approved Land Use Plan. The Tłıchǵ Lands Protection Department are in the process of completing the Land Use Plan to the highest standards with full input from the Tłıchǵ citizens. This class represents the expenses associated with land use planning. Expenses may include Contracted Services, Meeting Expenses, and Travel

### Water License/Technical Review - \$50,000

This budget item is to provide funding for the processing of water license applications. All such applications require hearings and technical reviews. Expenses may include Contracted Services, Meeting Expenses, Travel, Accommodations and Meals & Allowances.

### Policy & Procedure Development - \$85,000

The Lands Department deals with complex issues dealing with land protection and management. The department is developing policies and procedures so that applications can be processed in a fair and equitable and timely manner. This class represents the expenses associated with creating these policy and procedures. Expenses may include Contracted Services, Meeting Expenses and Travel.

GIS Information Systems - \$70,000

The Geophysical Information System is a computer based system that identifies various characteristics of Tłchq Land. This information data base includes many types of information. For example, types of data include topography, water flow patterns, animal movements, vegetation patterns and important cultural and historical locations. This class represents the expenses associated with developing and implementing a GIS Information System. Expenses may include Contracted Services, Meeting Expenses and Travel.

Species & Risk - \$25,000

We are living in a time of changes in animal populations and the future of some species is at risk. The Tłchq Government is an active participant in monitoring wildlife and ensuring the viability of the animals we rely on for our culture and way of life. This class represents the expenses associated with monitoring wildlife. Expenses may include Contracted Services, Meeting Expenses and Travel.

Other Special Projects \$50,000

During the fiscal year, certain issues may arise which require action by the Lands Department. For example, if a new mine is proposed, or water diversion project for a dam, the Lands Department must be able to study the matter recommend action. This class represents the expenses associated with these types of special project that may come up during the fiscal year. At the time that a project is identified a budget shall be prepared. During regular quarterly budget updates these activities will be report to the Assembly.



### Lands Protection Department Budget by Activity

	SALARIES & BENEFITS	DEPT OPERATIONS	ENV ASSESSMENTS	COMMUNITY TOUR & MEETINGS	LAND USE PLAN	WATER LICENSE & TECH REVIEW	POLICY & PROCEDURE DEVT	GIS INFO SYSTEM	SPECIES AT RISK	OTHER
5060 - CONTRACTED SERVICES		\$10,000	\$150,000	\$30,000	\$65,000	\$50,000	\$20,000			
5090 - MEETING EXPENSES		\$30,681	\$20,000	\$10,000	\$10,000	\$2,500	\$2,500			
5150 - OFFICE EXPENSES										
5180 - SALARIES & BENEFITS	\$635,885.81									
5270 - TRAVEL	\$20,000		\$20,000	\$5,000	\$5,000	\$5,000	\$1,250			
5280 - ACCOMMODATI ONS	\$10,000		\$5,000	\$2,500	\$2,500	\$2,500	\$625			
5290 - MEALS & ALLOWANCES		\$10,000	\$5,000	\$2,500	\$2,500	\$2,500	\$625			
<b>TOTAL</b>	<b>\$635,885.81</b>	<b>\$80,681</b>	<b>\$300,000</b>	<b>\$40,000</b>	<b>\$250,000</b>	<b>\$50,000</b>	<b>\$85,000</b>	<b>\$70,000</b>	<b>\$25,000</b>	<b>\$50,000</b>

## Language, Culture & Communications Department Budget

The Language, Culture & Communications Department Budget covers all costs associated with the operations of the department as well as any special projects managed by the department. Spending Authority: TEO, Language, Culture & Communications Director

	<b>2008-2009</b>	<b>2007-2008</b>	<b>2006-2007</b>
	<b>Estimates</b>	<b>Estimates</b>	<b>Actual</b>
Wages & Benefits	\$ 387,971	\$ 207,361 <sup>27</sup>	\$ 172,037
Department Operations	\$ 70,000	\$ 49,500 <sup>28</sup>	\$ 318,108
Cultural Activities	\$ 50,000	\$ 45,000	\$ -
Tłchq Skidoo Tour	\$ 62,000	\$ -	\$ -
Caribou Monitoring	\$ 5,000	\$ -	\$ -
Communications	\$ 300,000	\$ -	\$ -
Enrollment Registry	\$ 100,000	\$ -	\$ -
Messa Lake Youth-Elder Trip	\$ 50,000	\$ -	\$ -
Special Projects	\$ 50,000	\$ -	\$ -
Community Feast & Dances	\$ -	\$ 60,000	\$ -
Community Foreman	\$ -	\$ 15,000	\$ -
Hunting & Trapping	\$ -	\$ 40,000	\$ -
Mine Liaison Coordinator (IBA)	\$ 110,000	\$ - <sup>29</sup>	\$ -
Trails of Our Ancestors (IBA)	\$ 150,000	\$ - <sup>30</sup>	\$ -
Hand Games Tourney (IBA)	\$ 100,000	\$ -	\$ -
Musical Heritage Dev't (IBA)	\$ 25,000	\$ -	\$ -
Spiritual Gathering (IBA)	\$ 75,000	\$ -	\$ -
Culture Working Group (IBA)	\$ 30,000	\$ -	\$ -
Fall Orientation Camp (IBA)	\$ 150,000	\$ -	\$ -
Canoe Project (IBA)	\$ 200,000	\$ -	\$ -
<b>Total Expenses</b>	<b>\$1,914,971</b>	<b>\$ 416,861</b>	<b>\$ 490,145</b>

<sup>27</sup> The 2007-2008 Wages and Benefits for the Language, Culture & Communications Department only include salaries for the LCC Director and an Administrative Assistant.

<sup>28</sup> In the 2007-2008 Department Operations Budget, the LCC Department did not have to pay for Rent as they were housed in the TG Main office and they received space in-kind.

<sup>29</sup> In 2007-2008 the Mine Liaison Coordinator was accounted for in the IBA Budget

<sup>30</sup> In 2007-2008 the Trails of Our Ancestor was identified in the IBA Budget

## **Language, Culture & Communications – Project Descriptions**

### Wages & Benefits - \$387,971

This class represents the expenses associated with the wages & benefits of the LCC Director, Administrative Assistant, Genealogy Data, Communications Coordinator, Tłchq Programs Coordinator and a summer student.

### Department Operations - \$70,000

This class represents the expenses associated with the operations of the department including: Contracted Services, Equipments, Meeting Expenses, Honorarium, Office Expenses, Telephone & Communications, Utilities & Rent and Travel.

### Cultural Activities- \$50,000

This class represents the expenses associated with the delivery of cultural activities in the Tłchq Region. A separate class will be created for all events with expenditures greater than \$5,000. A detailed workplan should be created and submitted to the TEO for review. Expenses in this class may include: Salaries & Benefits, Travel and Meeting Expenses. These expenditures are categorized as a Program and Service to Tłchq citizen in the Summary of Operations on Page 2 of this document.

### Tłchq Skidoo Tour - \$62,000

This class represents the expenses associated with the annual Tłchq Skidoo Tour. Expenses may include Travel. These expenditures are categorized as a Program and Service to Tłchq citizen in the Summary of Operations on Page 2 of this document.

### Caribou Monitoring - \$5,000

This class represents the expenses associated with Caribou Monitoring. Expenses may include travel. These expenditures are categorized as a Program and Service to Tłchq citizen in the Summary of Operations on Page 2 of this document.

### Communications - \$300,000

This class includes expenses associated with the communication of Tłchq proceedings, laws, directives and general policies and actions of the Tłchq Government. Expenses may include Office Expenses and Contracted Services.

### Enrollment Registry - \$100,000

This class represents the expenses associated with the Enrollment Registry. Enrollment Registry activities and expenses are currently external to the Tłchq Government and managed by its own board of directors. Expenses may include Wages, Office Expenses and Travel.

### Messa Lake Youth Elder Trip - \$50,000

This class includes expenses associated with a trip to Messa Lake in which youth and elders will travel on traditional trails by canoe. This trip will take place in August. Expenses may include Contracted Services, Honorarium, Project Costs, and Travel.

Special Projects – \$50,000

This class includes expenses associated with special events occurring in the community, Literacy Day, Addictions Awareness and other special meetings/events that may happen from time to time. Expenses may include Meeting Expenses, and Project Supplies

Mine Liaison Coordinator (IBA) - \$110,000

This class represents the office and salary costs associated with the Mine Liaison Coordinator. This activity has been identified within the Impact Benefits Agreement Budget and is categorized as a Program and Service to Tł̓ch̓q citizen in the Summary of Operations on Page 2 of this document.

The Mine Liaison Coordinator is responsible for ensuring the implementation of all Impact Benefit Agreement provisions that the Tł̓ch̓q Government and mines have agreed to; monitoring provisions in Impact Benefit Agreements, and coordinates activities within agreements; Coordinates funding applications for funding available from the mining companies, maintaining records of Impact Benefit Agreements; acting as a liaison between mines and Tł̓ch̓q Government; Advising the Tł̓ch̓q Executive Officer on negotiations of Impact Benefit Agreements; recommends training opportunities for mine workers; creates and maintains records on all mine workers in the Tł̓ch̓q region; monitors employment numbers, and prepares reports on employment; prepares reports for the TEO and Chiefs' Executive Council; and works with Mining Committees as requested.

Trails of Our Ancestors (IBA) - \$150,000

This class includes expenses associated with the Annual Trails of Our Ancestors Canoe Trip. Expenses may include Equipment, Salaries & Benefits, Travel, Accommodations and Meals & Allowances. This activity has been identified within the Impact Benefits Agreement Budget and is categorized as a Program and Service to Tł̓ch̓q citizen in the Summary of Operations on Page 2 of this document.

Hand Games Tournament (IBA) - \$100,000

This class includes expenses associated with the Annual Hand Games Tournament held in Behchok̓q in March. Expenses may include Salaries & Benefits, Project Supplies, Travel and Advertising.

Musical Heritage Development (IBA) - \$25,000

This activity has been identified within the Impact Benefits Agreement Budget and is categorized as a Program and Service to Tł̓ch̓q citizen in the Summary of Operations on Page 2 of this document.

Spiritual Gathering (IBA) - \$75,000

This class includes expenses associated with the annual Russel Lake Spiritual Gathering July 11 – 18, 2008. Expenses may include Travel, Meeting Expenses, and Salaries & Benefits. This activity has been identified within the Impact Benefits Agreement Budget

and is categorized as a Program and Service to Tł̄chq̄ citizen in the Summary of Operations on Page 2 of this document.

Cultural Working Group (IBA) - \$30,000

This class includes expenses associated with the Cultural Working Group which has been struck by the Assembly to develop a workplan for the DeBeers Cultural Fund. Expenses may include Travel, Meals & Allowance, Accommodations, Meeting Expenses and Honorarium. This activity has been identified within the Impact Benefits Agreement Budget and is categorized as a Program and Service to Tł̄chq̄ citizen in the Summary of Operations on Page 2 of this document.

Fall Orientation Camp (IBA) - \$150,000

This class includes expenses associated with the creation of a cultural camp near Messa Lake. Expenses may include Travel, Equipment and Salaries & Benefits This permanent camp will be available for use by all Tł̄chq̄ organizations for professional development activities and retreats. Plans for this site include, electric fence, warehouses for storage, boats and a handbook detailing the history, traditional uses and traditional place names of the area. This activity has been identified within the Impact Benefits Agreement Budget and is categorized as a Program and Service to Tł̄chq̄ citizen in the Summary of Operations on Page 2 of this document.

Canoe Project (IBA) - \$200,000

This category has been identified for the purchase of canoes. The canoes are a capital item and will appear on the Tł̄chq̄ Government balance sheet as an asset of the Tł̄chq̄ Government. The funds are only to be used to purchase canoes and transportation costs to have them delivered to Behchokq̄. This activity has been identified within the Impact Benefits Agreement Budget and is categorized as a Program and Service to Tł̄chq̄ citizen in the Summary of Operations on Page 2 of this document.

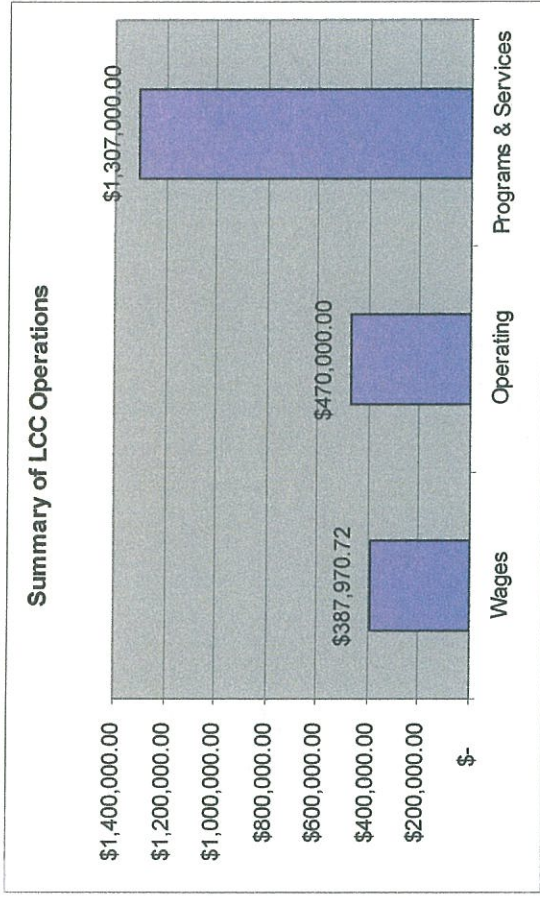
**Language, Culture & Communications Budget**

	SALARIES & BENEFITS	DEPARTMENT OPERATIONS	CULTURAL ACTIVITIES	TEJCHQ SKIDOO TOURS	CARIBOU MONITORING	COMMUNICATIONS	ENROLLMENT REGISTRY
5060 – CONTRACTED SERVICES		\$5,000				\$150,000	
5090 – MEETING EXPENSES		\$5,000	\$30,000				\$10,000
5100 – HONORARIUM		\$5,000					
5150 – OFFICE EXPENSES		\$30,000				\$150,000	\$30,000
5160 – UTILITIES & RENT		\$15,000					
5180 – SALARIES & BENEFITS	\$387,970.72		\$20,000				\$60,000
5270 – TRAVEL 5280 –		\$10,000		\$62,000	\$5,000		
ACCOMMODATIONS 5290 – MEALS & ALLOWANCES							
<b>TOTAL</b>	<b>\$387,970.72</b>	<b>\$70,000</b>	<b>\$50,000</b>	<b>\$62,000</b>	<b>\$5,000</b>	<b>\$300,000</b>	<b>\$100,000</b>

**Language Culture & Communications Budget Continued**

	MESSA LAKE YOUTH- ELDER TRIP \$5,000	SPECIAL PROJECTS	DONATIONS	MINE LIAISON COORDINATOR (IBA)	TRAILS OF OUR ANCESTORS (IBA)	HAND GAMES TOURNEY (IBA)	MUSICAL HERITAGE DEVELOPMENT (IBA)	SPIRITUAL GATHERING (IBA)
5060 -- CONTRACTED SERVICES								
5090 -- MEETING EXPENSES	\$25,000			\$6,872.29				\$25,000
5100 -- HONORARIUM	\$10,000				\$75,000		\$10,000	
5150 -- OFFICE EXPENSES				\$10,000				
5160 -- UTILITIES & RENT				\$10,000				
5170 -- DONATIONS & CONTRIBUTIONS			\$250,000					
5180 -- SALARIES & BENEFITS				\$78,127.21		\$20,000		\$25,000
5270 -- TRAVEL	\$10,000			\$1,250	\$75,000	\$30,000		\$25,000
5280 -- ACCOMMODATIONS				\$2,500				
5290 -- MEALS & ALLOWANCES				\$1,250				
5300 -- FOOD & SUPPLIES	\$25,000	\$25,000				\$30,000	\$15,000	
5900 -- OTHER						\$20,000		
<b>TOTAL</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$250,000</b>	<b>\$110,000</b>	<b>\$150,000</b>	<b>\$100,000</b>	<b>\$25,000</b>	<b>\$75,000</b>

	CULTURAL WORKING GROUP	FALL ORIENTATION CAMP	CANOE PROJECT
5060 -- CONTRACTED SERVICES			
5070 -- EQUIPMENTS		\$70,000	\$200,000
5090 -- MEETING EXPENSES	\$5,000		
5100 -- HONORARIUM	\$15,000		
5150 -- OFFICE EXPENSES			
5160 -- UTILITIES & RENT			
5170 -- DONATIONS		\$30,000	
5180 -- SALARIES & BENEFITS			
5260 -- TELEPHONE & COMMUNICATIONS			
5270 -- TRAVEL	\$2,500	\$50,000	
5280 -- ACCOMMODATIONS	\$5,000		
5290 -- MEALS & ALLOWANCES	\$2,500		
<b>TOTAL</b>	<b>\$30,000</b>	<b>\$150,000</b>	<b>\$200,000</b>

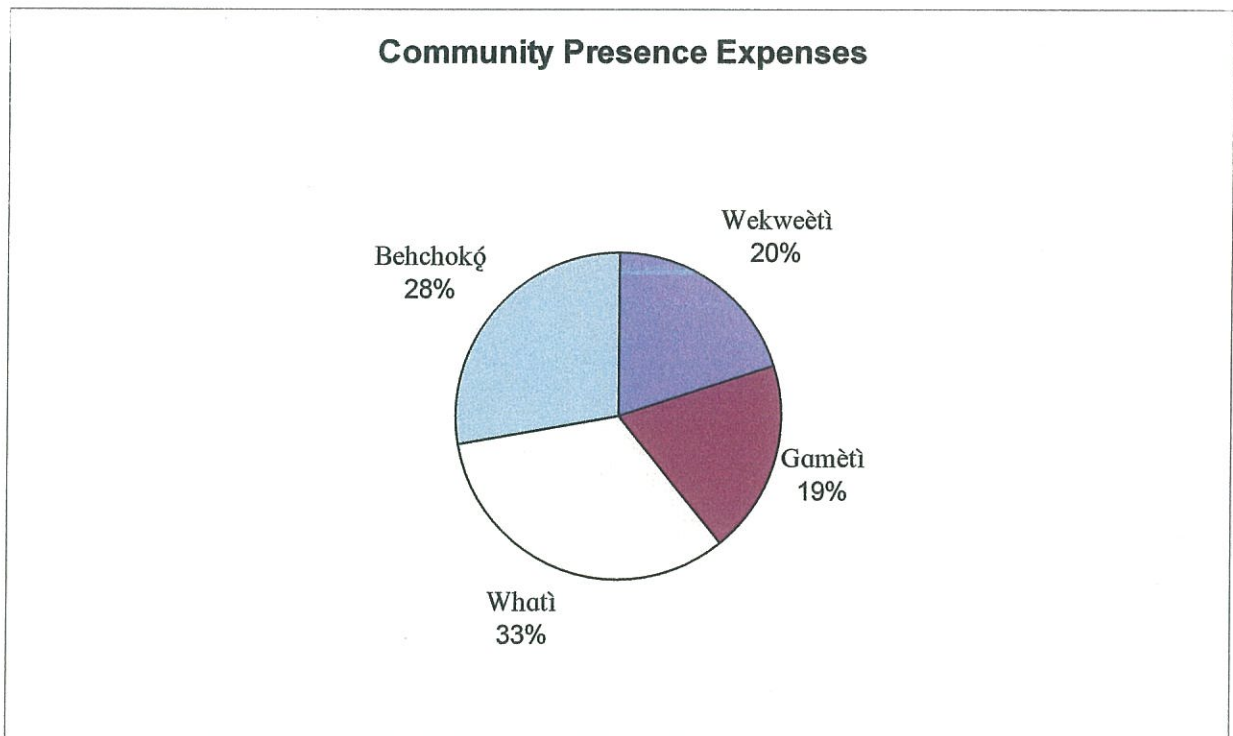




## Community Presence

The Community Presence Office Budgets cover all expenses for each of the four T̄h̄ch̄q Community Presence Offices in each of the four T̄h̄ch̄q communities. Spending Authority: T̄h̄ch̄q Executive Officer, Community Directors.

	<b>2008-2009</b> <b>Estimates</b>	<b>2007-2008</b> <b>Estimates</b>	<b>2006-2007</b> <b>Actual</b>
Wekweètì	\$ 302,650	\$ - <sup>31</sup>	\$ -
Gamètì	\$ 286,283	\$ -	\$ -
Whatì	\$ 496,091	\$ -	\$ -
Behchokó	\$ 419,590	\$ -	\$ -
<b>Total Expenses</b>	<b>\$1,504,614</b>	<b>\$ -</b>	<b>\$ -</b>



<sup>31</sup> The 2007-2008 expenses for the Community Presence were included in the Executive Department  
Draft Budget 2008-2009  
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## **Community Presence Expenditures – Description**

### Community Presence – Wekweètì \$302,649.92

Expenses in this class include the Wages & Benefits for the Community Director, Administrative Assistant & Custodian, as well as the operation and maintenance expenses for the Presence Office, Arbor and the Community Hall/Adult Learning Center in Wekweètì. Expenses may include Contracted Services, Equipment, Insurance, License, Taxes & Fees, Office Expenses, Utilities & Rent, Salaries & Benefits, Repairs & Maintenance, Telephone & Communications, Travel and Freight.

### Community Presence – Gamètì \$286,283.07

Expenses in this class include the Wages & Benefits for the Community Director, Administrative Assistant & Custodian, as well as the operation and maintenance expenses for the Presence Office and Aurora College Adult Learning Center in Gamètì. Expenses may include Contracted Services, Equipment, Insurance, License, Taxes & Fees, Office Expenses, Utilities & Rent, Salaries & Benefits, Repairs & Maintenance, Telephone & Communications, Travel and Freight.

### Community Presence (\$175,000 IBA) – Whatì \$496,091.36

Expenses in this class include the Wages & Benefits for the Community Director, Administrative Assistant & Custodian, as well as the operation and maintenance expenses for the Presence Office in Whatì. \$100,000 from the Impact Benefits Agreement Budget have been identified for an Arbor in Whatì for the Annual Gathering this summer. Expenses may include Contracted Services, Equipment, Insurance, License, Taxes & Fees, Office Expenses, Utilities & Rent, Salaries & Benefits, Repairs & Maintenance, Telephone & Communications, Travel and Freight.

### Community Presence Office – Behchokó \$419,589.46

Expenses in this class include the Wages & Benefits for the Community Director, Culture Center Coordinator, Administrative Assistant & Custodian, as well as the operation and maintenance expenses for the Culture Center. Expenses may include Contracted Services, Equipment, Insurance, License, Taxes & Fees, Office Expenses, Utilities & Rent, Salaries & Benefits, Repairs & Maintenance, Telephone & Communications, Travel and Freight.

	<b>COMMUNITY PRESENCE BUDGET BY COMMUNITY</b>			
	Wekweëti	Gamèti	Whati	Behchokq
5060 – CONTRACTED SERVICES	\$20,000	\$20,000	\$20,000	\$30,000
5070 – EQUIPMENTS	\$20,000	\$20,000	\$20,000	\$20,000
5120 – INSURANCE, LICENCE, TAXES & FEES	\$7,000	\$7,000	\$7,000	\$7,000
5150 – OFFICE EXPENSES	\$35,000	\$37,000	\$53,000	\$65,000
5160 – UTILITIES & RENT	\$25,000	\$15,000	\$20,000	\$45,000
5180 – SALARIES & BENEFITS	\$180,649.92	\$172,283.07	\$186,091.36	\$237,589.46
5230 – REPAIRS & MAINTENANCE	\$10,000	\$10,000	\$10,000	\$10,000
5270 – TRAVEL	\$5,000	\$5,000	\$5,000	\$5,000
<b>SUB-TOTAL</b>	<b>\$302,649.92</b>	<b>\$286,283.07</b>	<b>\$321,091.36</b>	<b>\$419,589.46</b>
CAPITAL EXPENDITURES			\$175,000	
<b>TOTAL</b>	<b>\$302,649.92</b>	<b>\$286,283.07</b>	<b>\$496,091.36</b>	<b>\$419,589.46</b>

## Programs & Services

The Programs & Services Budget covers expenses for Programs & Services, not related to culture. Spending Authority: Program Manager, Tłchq Executive Officer.

### Summary of Programs & Services Revenue<sup>32</sup>

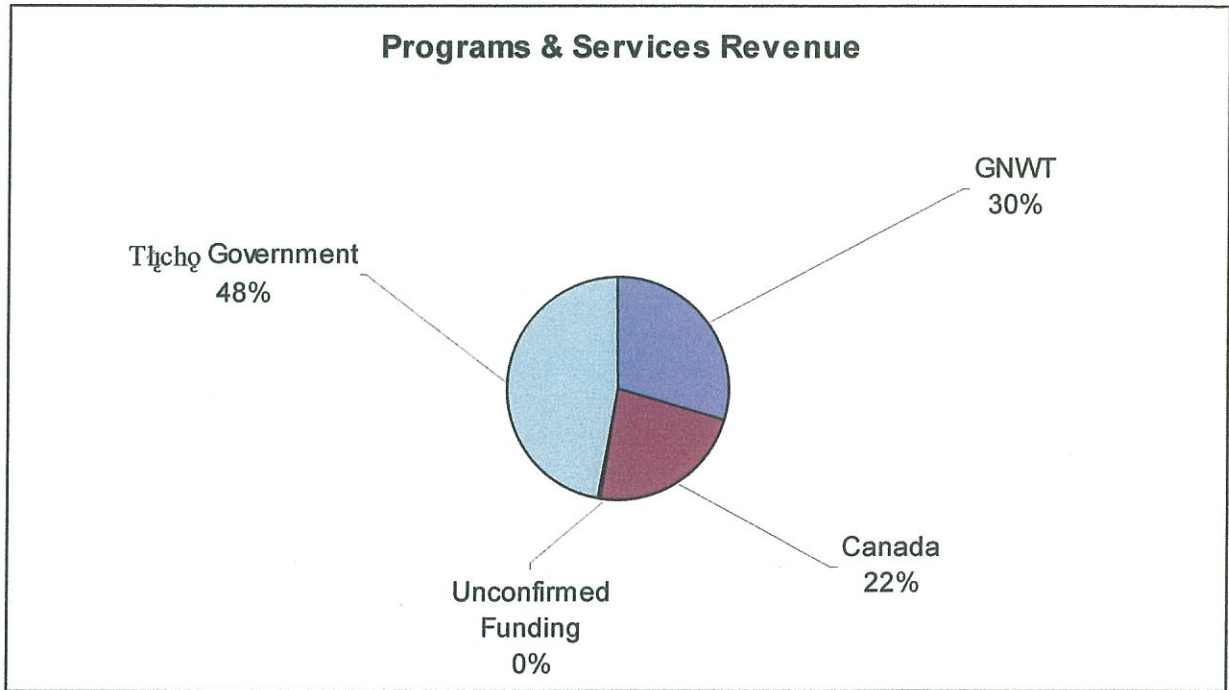
	2008-2009 Estimates	2007-2008 Estimates	2006-2007 Actual
Aboriginal Affairs	\$ - <sup>33</sup>		\$ 101,000
ECE Literacy	\$ 80,000		\$ 87,900
Dogrib Area Com'ty Futures	\$ 139,500		\$ 143,500
Economic Dev Officers	\$ 292,620		\$ 149,795
Justice - Programs	\$ 80,949		\$ 76,750
Justice – Wages	\$ 80,000		\$ -
Victim Services	\$ 37,500		\$ -
ECE – Daycare & Preschool	\$ 211,408		\$ 184,415
H&SS Stacked Agreement	\$ 855,000		\$ 770,410 <sup>34</sup>
Hunting & Trapping Assist	\$ 130,000 ✓		\$ 131,204
ECE – Youth Employment	\$ 20,000		\$ 9,609
Winter Road Monitoring	\$ 13,600		\$ -
Tłchq Skidoo Tour	\$ -		\$ 35,000
Justice Workshop	\$ -		\$ 16,150
<b>Total GNWT</b>	<b>\$1,940,577</b>		<b>\$1,705,733</b>
Business Support Subsidy	\$ 1,000		\$ -
Aboriginal Human Resource Development Agreement	\$1,354,022		\$1,354,022
DIAND – Youth Employment Strategy	\$ 100,000		
<b>Total Federal Funding</b>	<b>\$1,455,040</b>		<b>\$1,354,022</b>
WKSS	\$ -		\$ 52,000
Aboriginal Lang	\$ -		\$ 40,000
Other – Daycare	\$ -		\$ 116,734
Other – HTA	\$ -		\$ 29,191
Other – Prenatal	\$ -		\$ 13,700
Other – Youth Employment	\$ -		\$ 11,200
Other – Journey for Change	\$ -		\$ 2,341
Other – EDO (unconfirmed)	\$ 11,000		\$ 4,233
<b>Total Other Agencies</b>	<b>\$ 11,000</b>	<b>\$ -</b>	<b>\$ 269,399</b>

<sup>32</sup> This revenue is not in addition to revenue identified on Page 3 of this Document is Summary of Revenue

<sup>33</sup> Monies received from Aboriginal Affairs is for the Tłchq Government's involvement with the GNWT and is included in Other Income on Page 3

<sup>34</sup> \$770,419 includes the programs Brighter Futures, Prenatal, Aboriginal Diabetes, Fetal Alcohol Spectrum Disorder, Nation Drug Abuse Program, National Aboriginal Youth Suicide Prevention Strategy, and Tobacco Control Strategy which are covered under the H&SS Stacked Agreement for 2008-2009. This represents all the First Nations Health Promotion Programs.

Impact Benefits Agreements	\$2,190,000		\$ -
Tłıchọ Contribution	\$ 905,457		\$ -
<b>Total Tłıchọ Funding</b>	<b>\$3,095,457</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenue</b>	<b>\$6,502,073</b>	<b>\$2,944,857<sup>35</sup></b>	



### Summary of Programs & Services Expenditures

	<b>2008-2009 Estimates</b>	<b>2007-2008 Estimates</b>	<b>2006-2007 Actual</b>
Operations	\$ 50,000		\$ -
Wages & Benefits	\$ 76,132		\$ -
AHRDA Programs	\$1,074,255 <sup>36</sup>		\$1,354,186 <sup>37</sup>
Literacy Programs	\$ 80,000		\$ 85,222
Justice Programs	\$ 285,588		\$ 103,832
Business Support Services	\$ 357,306		\$ 297,695 <sup>38</sup>

<sup>35</sup> In the 2007-2008 Budget there was no breakdown to identify the source of revenue for Programs & Services, only a total revenue and total expenditures were identified.

<sup>36</sup> This amount does not include \$279,785 of AHRDA Funds which are used for and included in Early Childhood Education.

<sup>37</sup> In the 2006-2007 Financial statements the amount for Childcare was not separated from other AHRDA expenditures

<sup>38</sup> \$279695 includes the expenditures for the Programs Dogrib Area Community Futures and EDO Program

Community Futures	\$ 179,658 <sup>39</sup>		
Early Childhood Education	\$ 691,193		\$ 437,520
Hunting & Trapping	\$ 260,000		\$ 286,643
Youth Programs	\$ 100,000		\$ -
Youth Employment	\$ 20,000		\$ 22,401
Aboriginal Language	\$ - <sup>40</sup>		\$ 50,456
H&SS Programs	\$ 955,000		\$ 784,930 <sup>41</sup>
Victim Services	\$ 37,500		\$ -
Tłıchq Airport	\$ 160,000		\$ -
Winter Road Monitoring	\$ 13,600		\$ -
Community Projects (IBA)	\$1,561,842		\$ -
Tłıchq Scholarship	\$ 600,000		\$ -
Aboriginal Summit	\$ -		\$ 9,318
Social Agenda	\$ -		\$ 281
Aboriginal Affairs	\$ -		\$ 100,640
Justice Workshop	\$ -		\$ 18,213
Tłıchq Skidoo Tour	\$ -		\$ 35,034
Journey for Change Walk	\$ - <sup>42</sup>		\$ 2,241
Spiritual Gathering	\$ - <sup>43</sup>		\$ 100,505
WKSS	\$ -		\$ 52,009
<b>Total</b>	<b>\$6,502,073.74</b>	<b>\$2,944,857<sup>44</sup></b>	<b>\$3,741,126</b>

<sup>39</sup> \$28,158 are contributed from IBA funds for this program.

<sup>40</sup> There is no confirmed funding from the GNWT for Aboriginal Language Programs in 2008-2009

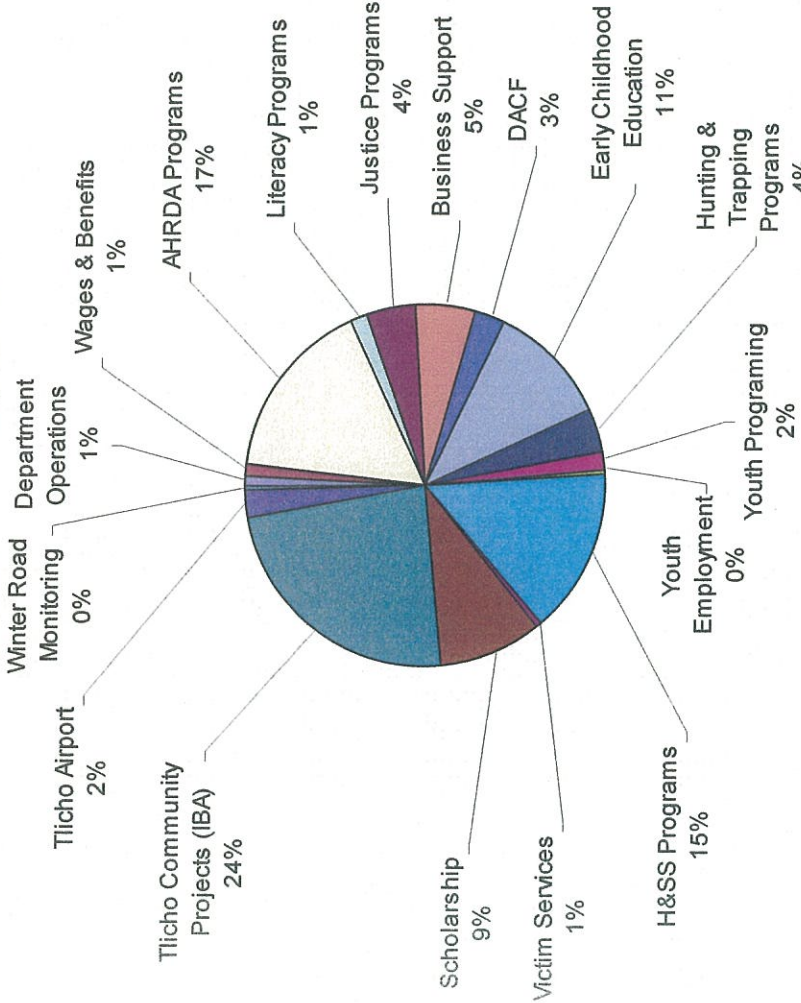
<sup>41</sup> \$784,930 includes the expenditures for the programs Brighter Futures, Prenatal, Aboriginal Diabetes, Fetal Alcohol Spectrum Disorder, Nation Drug Abuse Program, National Aboriginal Youth Suicide Prevention Strategy, and Tobacco Control Strategy which are covered under the H&SS Stacked Agreement for 2008-2009. This represents all the First Nations Health Promotion Programs.

<sup>42</sup> Expenditures for the Tłıchq Skidoo Tour are accounted for under the Language, Culture & Communications Department

<sup>43</sup> Expenditure for the Spiritual Gathering are accounted for under the Language, Culture & Communications Department

<sup>44</sup> In the 2007-2008 Budget Program Expenses were not identified by category. Only a total amount of Program & Service Expenditures were identified.

**Program & Services Expenditures**



## **Programs & Services – Activity Descriptions**

### Operations - \$50,000

This class is used to record all overhead costs associated with the Programs & Services Division. Expenses may include Rent & Utilities, Office Expenses, Travel, and Meeting Expenses.

### Wages & Benefits - \$76,132

This class is used to record the wages & benefits of the Programs & Services Administration. This includes the Programs & Services Coordinator

### AHRDA Programs - \$1,074,255

This class is used to record program expenditures for the AHRDA Program. Expenses may include Administration, Career Development Coordinator Meetings, TEP, Community Based Training, Community Based Training for EI recipients, Summer Student Programs, Career Development & Outreach Services, Early Childhood Education, IT Training, Special Project, Disability Programming and TIC Manager Training. There will be no capital expenditures.

### Literacy Programs - \$80,000

This class is used to record program expenditures for the Literacy Program. A workplan and budget will be created for each community by the Career Development Coordinators for approval by the Programs & Services Coordinator. Expenditures may only be for program costs. There will be no capital expenditures.

### Justice Programs - \$285,588

This class is used to record program expenditures for the Community Justice Programs including the a full time Community Justice Coordinator in Behchokó and a part-time Community Justice Coordinator in Whatì, Wekweètì & Gametì. A workplan and budget will be created for each community by the Justice Coordinators for approval by the Programs & Services Coordinator. Expenditures may only be for Program Costs and wages & Benefits. There will be no capital expenditures.

### Business Support Services - \$357,306

This class is used to record expenditures for the Business Support Services Division. Expenditures may include Wages and Benefits for the Economic Development Officers in Whatì, Wekweètì and Gametì, and a Economic Development Training in Gametì. Funds are received from the GNWT through a Transfer Agreement. The Tłıchǫ Government receives funds to hire a Community Economic Development Officer in Whatì, Gametì and Wekweètì and to provide Economic Development Services to all residents within the same communities.

### Dogrib Area Community Futures (IBA - \$28,158) - \$179,658



This class is used to record expenditures associated with the Community Futures Board meetings. The majority of funding is received from the GNWT through a contribution agreement. Dogrib Area Community Futures is a corporation which has been created to support community economic development, diversify the economy, support the creation and expansion of small and medium sized enterprises as well as maintain and create new employment. The Corporation has a board of directors and a general manager. Expenses may include Meeting Expenses, Honorarium, Salary and Benefits for the Business Supports Services Manager, Travel, Accommodations, Meals & Allowances, Training & Development, Telephone & Communications and Equipment.

Early Childhood Education - \$691,193

This class is used to record expenditures associated with the Daycare's in Behchokó, Whatì and Gametì and the preschool programs in Whatì and Gametì. A contribution agreement is signed with the TCSA to manage these funds and deliver this program. The TCSA is required to submit quarterly financial and activity report. Expenditures may only include Contracted Services.

Hunting & Trapping Programs - \$260,000

This class is used to record expenditures associated with assistance for Tłı̨chǫ citizens to participate in the Trapping Economy and sustenance hunting. Expenditures may only include Travel.

Youth Programs - \$100,000

This class is used to record expenditures associated with assisting youth, aged 15 to 30 obtain career information, develop skills, find good jobs and stay employed. Funding for summer students will be provided to outside organizations. Expenditures may only include Project Expenses, and Contracted Services.

Youth Employment - \$20,000

This class is used to record expenditures for Summer Student programming. The Tłı̨cho Government will be providing funding to community organizations throughout the regions based on approved application forms. Expenditures may only included contracted services.

H&SS Programs - \$955,000

This class is used to record expenditures for programs Brighter Futures, Prenatal, Aboriginal Diabetes, Fetal Alcohol Spectrum Disorder, Nation Drug Abuse Program, National Aboriginal Youth Suicide Prevention Strategy, and Tobacco Control Strategy. A separate class will be created for each program. A contribution agreement is signed with the TCSA to manage these funds and deliver the programs. Expenditures may only include Contracted Services.

Victim Services - \$37,500

This class is used to record expenditures associated with the Victim outreach services. A contribution agreement is signed with the TCSA to manage these funds and deliver the programs. Expenditures may only include Contracted Services.

Tłıchq Airport - \$160,000

This class includes expenses associated with the operations of the Tłıchq airport in Behchokó. Expenses in this class may include contracted services.

Winter Road Monitoring - \$13,600.00

This class includes expenses associated with the monitoring of the winter road. Funds are received through a contract from the GNWT. Expenses may only include Wages & Benefits.

Tłıchq Community Projects - \$1,561,842

This class includes expenses associated with community based projects. All call for proposals will be developed and project will be approved by a committee of the Assembly. Funds will be distributed to community organizations to support community projects as approved by the Committee of the Assembly Expenditures may only include Contracted Services

Scholarship - \$600,000

This class is used to record scholarship funds awarded to Tłıchq post-secondary students. A contribution agreement is signed with the TCSA to manage the funds and delivery the program. Expenditures may only include Contracted Services.

**Programs & Services – Budget by Project**

	WAGES & BENEFITS	DEPARTMENT OPERATIONS	AHRDA PROGRAMS	LITERACY PROGRAMS	JUSTICE PROGRAMS	BUSINESS SUPPORT SERVICES	DOGRIB AREA COMMUNITY FUTURES
<b>REVENUE</b>							
GNWT CANADA			1,074,255	\$80,000	\$160,949 <sup>45</sup>	\$292,620	\$139,500
IBA							\$1000
TLICHO GOVERNMENT OTHER	\$76,131.59	\$50,000			\$124,639.44	\$64,685.71	\$28,158
<b>TOTAL REVENUE</b>	<b>\$76,131.59</b>	<b>\$50,000</b>	<b>1,074,255</b>	<b>\$80,000</b>	<b>\$285,588.44</b>	<b>\$357,305.71</b>	<b>\$11,000</b>
5060 – CONTRACTED SERVICES							<b>\$179,658</b>
5090 – MEETING EXPENSES		\$5,000					\$15,800
5100 – HONORARIUM							\$6,200
5120 – INSURANCE, LICENCES, TAXES & FEES							\$10,000
5150 – OFFICE EXPENSES		\$30,000				\$14,750	\$6,000
5160 – UTILITIES & RENT		\$5,000					\$100,568
5180 – SALARIES & BENEFITS	\$76,131.59		\$502,346.97		\$204,639.44	\$272,090.66	\$15,500
5200 – PROFESSIONAL FEES			\$45,468				\$8,000
5230 – TRAINING & DEVELOPMENT						\$28,215.05	

<sup>45</sup> Of the \$160,949 received for Justice Programs it is broken down the following way: \$18,799 for program in Whatì, \$11,550 for programs in Wekweètì, \$14,850 for programs in Gametì and \$35,750 for programs in Behchokó and \$20,000 per community for a Programs Coordinator.

5270 - TRAVEL	\$2,500	\$7,000	\$	\$10,562.50	\$17,500
5280 - ACCOMMODATIONS	\$5,000	\$3,500		\$21,125	
5290 - MEALS & ALLOWANCES	\$2,500	\$3,500		\$10,562.50	
5300 - FOOD & SUPPLIES		489,777.36	\$80,949		
<b>TOTAL</b>	<b>\$76,131.59</b>	<b>\$1,074,255</b>	<b>\$285,588.44</b>	<b>\$357,306</b>	<b>\$179,658</b>

	EARLY CHILDHOOD EDUCATION	HUNTING & TRAPPING PROGRAMS	YOUTH PROGRAMS	YOUTH EMPLOYMENT	H&SS PROGRAMS	VICTIM SERVICES	TLICHO AIRPORT
REVENUE							
GNWT	\$211,408	\$130,000		\$20,000	\$855,000	\$37,500	
CANADA	\$279,785		\$100,000				
IBA							
TLICHO GOVERNMENT	\$200,000	\$130,000			\$100,000		\$160,000
TOTAL REVENUE	\$691,193	\$260,000	\$100,000	\$20,000	\$955,000	\$37,500	\$160,000
5060 – CONTRACTED SERVICES	\$691,193		\$75,000	\$20,000	\$955,000	\$37,500	\$160,000
5120 – INSURANCE, LICENCES, TAXES & FEES							
5150 – OFFICE EXPENSES							
5160 – UTILITIES & RENT							
5180 – SALARIES & BENEFITS							
5230 – TRAINING & DEVELOPMENT							
5270 – TRAVEL		\$260,000					
5280 – ACCOMMODATIONS							
5290 – MEALS & ALLOWANCES							
TOTAL	\$691,193	\$260,000	\$100,000	\$20,000	\$955,000	\$37,500	\$160,000

WINTER ROAD MONITORIN G  
 TLICHO COMMUNITY PROJECTS (IBA)  
 SCHOLARSHIP

REVENUE			
GNWT	\$13,600		
CANADA			
IBA		\$600,000	
TLICHO		\$696,842	
GOVERNMENT			
<b>TOTAL REVENUE</b>	<b>\$13,600</b>	<b>\$696,842</b>	<b>\$600,000</b>
5060 – CONTRACTED SERVICES		\$696,842	\$600,000
5120 – INSURANCE, LICENCES, TAXES & FEES			
5150 – OFFICE EXPENSES			
5160 – UTILITIES & RENT			
5170 – DONATIONS			
5180 – SALARIES & BENEFITS	\$13,600		
5230 – TRAINING & DEVELOPMENT			
5270 – TRAVEL			
5280 –			
ACCOMMODATIONS			
5290 – MEALS & ALLOWANCES			
5300 – FOOD & SUPPLIES			
<b>TOTAL</b>	<b>\$13,600</b>	<b>\$696,842</b>	<b>\$600,000</b>

**Appendix "A"**  
**Summary of IBA Expenditures**

	<b>2008-2009</b>	<b>2007-2008</b>	<b>2006-2007</b>
	<b>Estimates</b>	<b>Estimates</b>	<b>Actual</b>
<b>Revenue<sup>46</sup></b>			
DeBeers	\$ 400,000	\$ 400,000	\$ 400,000
BHP Billiton	\$1,531,589	\$1,556,094	\$1,531,589
Diavik	\$1,500,000	\$1,500,000	\$1,500,000
IBA Carry forward –			
New Building Fund	\$ -	\$ 500,000	\$ -
IBA Carry Forward –			
DeBeers Culture Program		\$1,000,000	\$ -
Deferred Revenue	\$ -	\$ -	\$ 944,107
<b>Total Revenue</b>	<b>\$3,431,589</b>	<b>\$4,956,094</b>	<b>\$4,375,696</b>
<b>Projects<sup>47</sup></b>			
Tłchq Scholarship Fund	\$ 600,000	\$ 500,000	\$ -
Mine Liaison Coordinator	\$ 110,000	\$ 150,000	\$ -
Annual Canoe Trip	\$ 150,000	\$ 150,000	\$ -
Annual Gathering	\$ 126,589	\$ 200,000	\$ -
Arbor – Whatì	\$ 175,000	\$ -	\$ -
Tłchq Community Projects	\$1,561,842	\$ 880,495	\$ -
Musical Heritage Dev	\$ 25,000	\$ -	\$ -
Spiritual Gathering	\$ 75,000	\$ -	\$ -
Cultural Working Group	\$ 30,000	\$ -	\$ -
Fall Orientation Camp	\$ 150,000	\$ -	\$ -
Hand Games Tourney	\$ 100,000	\$ -	\$ -
Support to DACF	\$ 28,158	\$ -	\$ -
Gonawo Program	\$ 100,000	\$ -	\$ -
Canoe Project (IBA)	\$ 200,000	\$ -	\$ -
Donation Support	\$ -	\$ 201,094	\$ -
Investment Corp – Projects	\$ -	\$ 760,000	\$ -
Gravel Upgrades	\$ -	\$ 190,000	\$ -
Arbor – Behchokq	\$ -	\$ 100,000	\$ -
Social Programs Support	\$ -	\$ 300,000	\$ -
Expenditures			\$2,502,911 <sup>48</sup>
<b>Total Expenses</b>	<b>\$3,431,589</b>	<b>\$ 3,341,589</b>	<b>\$2,502,011</b>
<b>Reserved Revenue</b>	<b>\$ -</b>	<b>\$1,524,505</b>	<b>\$ -</b>

<sup>46</sup> This Revenue has already been included in the total revenue calculations on page 3

<sup>47</sup> All IBA Projects have been accounted for through out the budget.

<sup>48</sup> The 2005-2007 Financial Statements do not identify expenditures by project.

## Appendix "B"

### OPERATIONAL PLAN Dogrib Area Community Futures 2008-2009

Goals & Objectives	Method
1. Program Re-Organization	<ul style="list-style-type: none"> <li>- Continue with Policy and Procedures Manual re-vamp, including terms of reference for board members</li> <li>- Formalize the new structure of DACF including name change</li> <li>- Set mandates and mission statement for the new program</li> <li>- Seek an additional board member to increase the number of members to five</li> <li>- Prepare annual training plan for board members</li> <li>- Seek financial partnership and support to expand the program's services and capabilities</li> </ul>
2. Training and Development	<ul style="list-style-type: none"> <li>- Support professional development courses for board members and staff.</li> <li>- Conduct board member training sessions</li> <li>- Conduct at one Regional training session based on the needs of the Region for community members and clients to attend.</li> <li>- Continue with CANDO regional training initiative for Community Economic Development officers</li> </ul>
3. Regional Promotion of DACF	<ul style="list-style-type: none"> <li>- Signage for office building</li> <li>- Promotional materials for advertising</li> <li>- Start advertising in local papers, radio stations to increase awareness</li> <li>- Visit outlying communities twice a year for four visit to Behchokó</li> <li>- Attempt to conduct community board meetings if finances allow.</li> </ul>
4. Increase Client Services	<ul style="list-style-type: none"> <li>- Community Visits twice a year</li> <li>- Maintain relations with community EDOs</li> <li>- Partner with outside agencies to ensure training programs can be delivered cost effectively in the communities</li> <li>- Continue relations with existing clients for business support and counseling</li> </ul>



**OPERATIONAL BUDGET  
DACF  
2008-2009**

**Revenue**

GNWT – Community Futures Funding	\$139,500
Canada Business Service Center	\$1000
Th̄chq Government Support Subsidy	\$20,000
Th̄chq Government Administration Support	\$3500
Outside Funding Agencies ( <i>Unconfirmed</i> )	<u>\$11,000</u>
	<b>\$175,000</b>

**Expenses**

Salary	\$80,000
Benefits and Employer Costs	\$16,000
Staff Travel / Community Visits	\$5000
<i>*(See budget breakdown attached)</i>	
GM Travel / Training	\$7500
<i>*(CANDO, Pan Canadian, Northern Practitioners)</i>	
Board Meetings	
<i>*(See budget breakdown attached)</i>	\$10,600
Board Training / Travel	\$5000
Workshop / Presentations / Training/Reg. Fees	\$8000
Consultant Fees	\$10,000
Professional Fees	\$5500
<i>*(Legal / Accounting)</i>	
Insurance Board & Directors	\$2700
Memberships and Affiliations	\$3500
AGM Costs ( <i>Prep, Travel</i> )	\$5200
Office Rent	\$6000
Telephone & Fax	\$1500
Internet Services	\$1500
Office Supplies	\$1000
Equipment	\$1000
Software & TEA Support	\$1500
Administration Support Fee 5%	<u>\$3500</u>
	<b>\$175,000</b>

## Community Travel Budget

### Gameti Community Visit

Airfare Whati – Yellowknife	\$370.00
Airfare Yellowknife – Gameti	\$426.00
Hotel Yellowknife 2 nights (No connecting flight)	\$350.00
Hotel Gameti 2 nights	\$420.00
Meal per Diem 4 days	\$405.00

**Total \$1966.00 / trip**

**2 trips a year \$3942.00 split equally between EDO Gameti budget and DACF  
DACF's portion \$1971.00**

### Wekweeti Community Visit

Airfare Whati – Yellowknife	\$370.00
Airfare Yellowknife – Wekweeti	\$350.00
Hotel Yellowknife 1 night	\$175.00
Hotel Wekweeti 2 nights	\$420.00
Meal per Diem 3 days	\$303.75

**Total \$1618.75/ trip**

**2 trips a year \$3237.50 split equally between EDO Wekweeti budget and DACF  
DACF's portion \$1618.75**

### Behchokó Community Visits

*\*Can be combined with other business travel through out the year, to save on airfare expense*

Mileage return	\$120.85
Hotel – Behchokó	\$150.00
Hotel- Yellowknife	\$175.00
Meal per Diem 2 days	\$202.50

**Total \$648.35 / trip**

**2 trips a year \$1296.70  
DACF's portion \$1296.70**

***\*\*Based on the support of the two EDO programs, community visits will cost DACF approximately \$5000***

### **Board Meeting and Travel Budget**

***Based on 2 in person meetings in Yellowknife  
And one AGM in a Tłıchǫ Community***

5-person board  
Behchokǫ – 2  
Whatì – 1  
Gametì – 1  
Wekweètì – 1

Airfare	\$1200.00
Accommodations	\$1050.00
Mileage	\$250.00
Meal per Diem	\$1012.50
Meeting Rm Rental	\$200.00
Catering Services	\$100.00
Loss Wage Compensation	\$1500.00 (Based on \$150 a day)
	<b>\$5312.50 / meeting x 2 = \$10,625</b>

**AGM meeting in Community for five members in attendance (average taken from outlying community vs. Behchokǫ)**

Airfare	\$1150.00
Accommodations	\$1050.00
Mileage	\$365.00
Meal per Diem	\$607.50
Wage replacement	\$1200.00

**\$4372.50 meeting costs in Behchokǫ**

Airfare	\$2250.00
Accommodations	\$1500.00
Mileage	\$250.00
Meal per Diem	\$810.00
Wage replacement	\$1350.00

**\$6160.00 meeting costs in W Whatì (example only)**

**PROJECTED PERFORMANCE TARGETS**  
**DACF**  
**2008-2009**

<b>Indicators</b>	<b>Measures</b>	<b>One Year Target</b>
Number of Business Starts/Expansion	Number of Businesses Created	2
	Number of Businesses Expanded	1
Number of Jobs Created and Maintained	Number of FT Jobs Created	6
	Number of FT Jobs Maintained	6
	Number of PT Jobs Created	2
	Number of PT Jobs Maintained	2
Total Investment in Region	Total \$Value Loans Approved	\$75,000
	Total \$Value Client Equity	\$7500
	Total \$Levered (ITI)	\$20,000
	Total \$Levered (Other)	\$20,000
Business Skills	Number of training courses and workshops coordinated/delivered	1 Regional workshop
	Number of clients counseled	10
	Number of Community Visits	Each community 2 times a year
Prudent Management of Operations and Investments	% Bad Debt write offs	
	Number % non-performing loans (loans more then 90 days in arrears)	
	Operational Budget	
Effective Strategic Plan in Place	Plan appears well prepared, evidence of broad community input, etc.	Set goals/objectives and method outline. Implement a collection strategy plan, and implement an active working plan with board.
Client/Community Satisfaction	Approval rating in Surveys (if conducted)	Surveys will be given to all clients services for measurement of satisfaction
Other Region Specific Indicators		

Notes on Budget

Community trip cut to two trips a year instead of quarterly.

**Appendix "C"**

## Aboriginal Human Resources Development Workplan 08-09

### AHRDA Budget – Program Summaries

- EI – Administration** (5310 – Salary & Benefits/5320 – Non-Salary Operating Costs)
- Funding provided to identify, plan and deliver AHRDA programs. Also available for oversight, reporting, financial management, audit, and overhead costs.
  - Costs to include a portion of the Program Managers Salary, Consulting Fees, Audit Costs, and a fee for financial management.
- EI - Special Projects** (5380 – Urban Programs)
- Program funding to support programs for skill development for Youth, Disabled or Urban Tłıchq citizens.
- EI – Community Based Training – EI Programs** (5352 – Employment Benefit Like Programs)
- Program funding to support programs aimed at improving EI recipients', and EI Reach-back clients', ability to obtain permanent employment. Program delivery will be a collaborative effort between the AHRDA Coordinator and local Career Development Officers.
- EI – Disability Programming** (5360 – Programs for Persons with Disabilities)
- Programming for individuals who self-identify as having a disability.
  - Funds are provided to the Behchokó Friendship Center through a Contribution Agreement.
- CRF – Administration** (5310 – Salary & Benefits/5320 – Non-Salary Operating Costs)
- *Funding provided to identify, plan and deliver AHRDA programs. Also available for oversight, reporting, financial management, audit, and overhead costs.*
  - *Costs to include a portion of the Program Managers Salary, Consulting Fees, Audit Costs, and a fee for financial management.*
- CRF - Career Development Coordinator Meetings** (5340 – Capacity Building)
- *Funding provided to cover the costs of an annual Career Development Coordinator meeting. The meeting is intended to increase the skills and abilities of the Career Development Coordinators to deliver suitable programming in the region. Related workshops will be provided as available.*
- CRF - TEP** (5380 – Urban)
- A program designed to encourage Tłıchq citizens into the teaching profession. Curriculum includes Tłıchq Culture and Language Enrichment, Personal wellness and support, Teaching: Occupation Exploration & Awareness and Academic Upgrading
  - These funds are provided to TCSA through a contribution agreement
- CRF - Community Based Training** (5358 – Other Labor Market Programs)

- These programs are designed to target those ready to enter the workforce but lacking the appropriate skills and experience.
- Target Industries include: mining, industrial and traditional economy
- These funds will be administered by the local Career Development Coordinators

**CRF - Youth Summer Student Programs (5370 – Youth Programs)**

- Programs to provide employment opportunities for full time students.
- Services aimed preparing students and youth for participation in the labor force
- Funding provided to other organizations through contribution agreements

**CRF - Career Development/Outreach/ Employment Services (5358 – Other Labour Market Programs)**

- Support for full time Career Development Coordinator in each community.
- Career Development Coordinators are responsible for the identification, management, delivery, reporting and evaluation of programs within the Career Development Strategy, support to illiterate and low literacy Th̄chq̄ citizens, and job search support.

**CRF - Early Childhood Education (5390 – First Nations/Inuit Childcare Initiative)**

- Funds are to be used to support childcare spaces.
- Programs aimed at creating and supporting learning environments that promote healthy development for young children
- These funds are provided to TCSA through a contribution agreement

**CRF - IT Training (5380 – Urban Programs)**

- Beginner and Advanced Level Computer Training essential for success in the workplace
- Funding is transferred to TCSA through a Contribution Agreement to support the TCSA/TG Help Desk

**CRF - TIC Manager Training (5380 – Urban Programs)**

- Program funding to support training programs which increase the capacity of community TIC Manager to fulfill their position responsibilities.

**Aboriginal Human Resources Development Budget 2008-2009**

	<b>Salary &amp; Benefits</b>	<b>Professional Fees</b>	<b>Travel</b>	<b>Accommodations</b>	<b>Meals &amp; Allowances</b>	<b>Program Costs</b>	<b>Totals</b>
<b>Administration</b>	\$ 120,085.00	\$ 41,051.00					\$ 161,136.00
<b>Career Development Coordinator Meetings</b>			\$7,000.00	\$ 3,500.00	\$ 3,500.00	\$ 4,095.00	\$ 18,095.00
<b>TEP</b>						\$ 25,000.00	\$ 25,000.00
<b>Wekweètì</b>						\$ 17,079.67	\$ 17,079.67
<b>Gamefi</b>						\$ 17,079.67	\$ 17,079.67
<b>Whatì</b>						\$ 17,079.67	\$ 17,079.67
<b>Behchokó</b>						\$ 52,216.00	\$ 52,216.00
<b>Wekweètì</b>	\$ 9,822.83						\$ 9,822.83
<b>Gamefi</b>	\$ 9,822.83						\$ 9,822.83
<b>Whatì</b>	\$ 9,822.83						\$ 9,822.83
<b>Behchokó</b>	\$ 29,486.50						\$ 29,486.50
<b>Career Development/Outreach/Em</b>						\$ 35,000.00	\$ 101,135.09
<b>Wekweètì</b>	\$ 66,135.09						
<b>Gamefi</b>	\$ 63,573.96					\$ 35,000.00	\$ 98,573.96
<b>Whatì</b>	\$ 63,101.28					\$ 35,000.00	\$ 98,101.28
<b>Behchokó</b>	\$ 130,496.65					\$ 35,000.00	\$ 165,496.65
<b>Early Childhood Education</b>	\$ 279,785.00						\$ 279,785.00
<b>IT Training</b>						\$ 40,000.00	\$ 40,000.00





**Appendix "D"**  
**Definition of Expense Accounts**

**5040-Blank Charges & Interest** "Bank Charges and Interest" includes all bank charges, late payment fees and short-term interest

**5060 – Contracted Services** "Contracted Services" should be used to report expenditures made to acquire services on a contracted basis excluding contracts of employment reported under salary. This would normally include items such as:

1. Construction
2. Consultants & Projects
3. Services

**5070 – Equipments** "Equipments should be used to report lease payments on for vehicles, boats skidoos etc. or the purchase of minor capital such as canoes.

**5090 – Meeting Expenses** "Meeting Expenses" should be used to report expenditures associated with holding a meeting. This would normally include items such as:

1. Meeting Facility Rental
2. Equipment
3. Office Supplies
4. Translation
5. Supplies
6. Food

**5100 – Honorarium** "Honorarium" should be used to report expenditures associated with the payment of "wages replacement" for attendance at meetings or and advisory position. This would normally include:

1. Consultation Honoraria
2. Kaowoo Honoraria
3. Meeting & Board Honoraria
4. Translation Honoraria

**5120 – Insurance, License, Taxes** "Insurance" should be used to report expenditures made to insure asses and cover liabilities as well as registration fees

**5150 – Office Expenses** "Office Expenses" should be used to report expenditures associated with the operations of an office. This would normally include items such as:

1. Office Supplies
2. Office Furniture
3. Mail & Courier
4. Printing & Stationary
5. Food
6. Supplies
7. Moving Expenses
8. Equipment – rental & lease of minor office equipment
9. Telephone & Communications should be used to report on all telephone and communications expenses. This would normally include the following types of communications:
  - a) Fax
  - b) Telephone
  - c) Cellular Phone
  - d) Internet Services
  - e) Satellite Phone

**5160 – Utilities & Rent**

“Utilities & Rent” should be used to report expenditures for the purchase of utilities used by the community and rent paid for office space. This would normally include items such as:

1. Office Rent
2. Power
3. Water & Sewer
4. Heating Fuel
5. Garbage Collection

**5170 – Donations & Contributions**

“Donations & Contributions” should be used to report expenditures for approved donations, membership distributions and contributions from the Tłchq Scholarship fund.

**5180 –Salaries & Benefits**

“Salaries & Benefits” should be used to report the remuneration of all employees. This may include:

1. Salaries and wages (including contract employment);
2. Employer contributions to benefit plans;
3. Housing Allowance;
4. Vacation Travel Assistance;
5. Moving Expenses; and
6. WCB Premiums

**5200 – Professional Fees**

“Professional Fees” should be used to report expenditures made to acquire professional services

such as accounting and legal fees. This would normally include items such as:

1. Audit Fees
2. Consultant Fees
3. Legal Fees
4. Accounting Fees

**5210 – Training & Development** “Training & Development” should be used to report expenditures for professional development. This would normally include items such as:

1. Workshops Registration Fees
2. Conference Registration Fees
3. Tuition
4. Allowances to Attend

**5230 – Repairs & Maintenance** “Repairs & Maintenance” should be used to report on expenditures for repairs and maintenance for Government Assets. This would normally include repairs and maintenance for the following assets:

1. Buildings
2. Computers
3. Cultural Center
4. Equipment
5. Vehicle

**5270 – Travel** “Travel” should be used to report on all expenditures for travel. “Travel” includes:

1. Air Travel
2. Charters
3. Vehicle Rental & Gas
4. Taxi
5. Fuel
6. Mileage

**5280 – Accommodations** “Accommodations” includes expenditures for any lodging that are paid or reimbursed on behalf of an employee or elected official. Accommodations normally include:

1. Hotels
2. Private Accommodations

**5290 – Meals & Allowances** “Meals & Allowances” includes expenses for meals that are paid or reimbursed on behalf of an employee or elected official.

**5300 – Food & Supplies**

“Food & Supplies” includes expenses for food and supplies that are purchased for events such as feasts, cultural events or programs and services. All food & supplies expenses that are associated with an office should be recorded under “Office Expenses” and food & supplies expenses that are associated with a meeting should be recorded under “Meeting Expenses”.

**5900 – Other**

“Other” should be used for the following expenses:

1. Administration fees
2. Freight
3. Courier
4. Advertising