



REGISTRATION FORM - **Chaperones**  
Tłıchǫ Annual Youth Conference  
Behchokò, NT  
March 19-22, 2020



One Form Per Applicant –PLEASE PRINT CLEARLY

Name: \_\_\_\_\_

Phone: (867) \_\_\_\_\_

D.O.B: \_\_\_\_\_

Cell: (867) \_\_\_\_\_

Address: \_\_\_\_\_

Do you have any allergies? (Please check one)

Town: \_\_\_\_\_

Yes  No

Postal code: \_\_\_\_\_

If you answered yes, please specify the type of allergy and any medications you are taking:  
\_\_\_\_\_

Please check one:

FEMALE  MALE

**In case of emergency, please provide an emergency contact:**

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Are you a Tłıchǫ Citizen? (Circle) **Yes / No**

**CRIMINAL HISTORY**

Please answer the following questions. If you answer YES to either question, please list details below. (NOTE: Convictions are not an automatic bar to participation as a chaperone. Each case is considered on its own merit. A conviction not reported can be cause for rejection of an application or dismissal as a chaperone). Have you ever been convicted of or paid a fine for any offence or do you have any pending charges, other than minor traffic violations?

Yes  No

\_\_\_\_\_  
\_\_\_\_\_

Have you ever been dismissed or asked to resign from any positions?

Yes  No

\_\_\_\_\_  
\_\_\_\_\_

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PLEASE DELIVER COMPLETED FORMS to a **Social Program Coordinator Representative at the Tłıchq Government office in your local community**. If you have any questions, feel free to contact a Social Program Coordinator Representative in your community using the following phone numbers:

**Gamèti:** Boris Eyakfwo (867) 997- 3401 Ext: 1505

**Wekweèti:** Lisa Judas (867) 713-2511 Ext: 1608

**Behchokò:** Mercedes Rabesca (867) 392 6381 Ext: 1334

**Whati:** Tephania Wedawin (867) 573-3012 Ext: 1408

**Behchokò Fax:** (867) 392 6389

By signing this registration form, I agree that the information provided is correct, that I have read and signed the accompanying **Chaperone Responsibilities & Guidelines Form**, the **Photograph / Video / Audio Consent Form**, and the **Waiver & Acknowledgement Form**, and that I will abide by all applicable rules and laws for the duration of the 2020 Tłıchq Annual Youth Conference if I am selected as a chaperone.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Chaperone Responsibilities & Guidelines Form

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*If I am selected as a chaperone for the 2020 Tłıchq Annual Youth Conference (the “Conference”), I will comply with the following:*

1. Chaperones must familiarize themselves with the general instructions given to participating youth prior to the Conference and enforce these instructions throughout the Conference, including during transportation to and from the Conference.
2. Chaperones must be on time for all designated workshops, meetings, and events during the day of the Conference, including for scheduled pick up and drop off for transportation to and from the Conference.
3. Each chaperone is responsible for the youth in their assigned group. Chaperones must know exactly how many youths are in their assigned group and must learn the youths’ names and faces.
4. Chaperones are responsible for the continuous monitoring of their group’s activities and must make all reasonable efforts to supervise their group and account for their group members’ whereabouts for the duration of the Conference, including during transportation to and from the Conference.
5. Chaperones must always be safety conscious. Chaperones must ensure that all youth in their assigned group are present before moving from one place to another throughout the day of the Conference, including during transportation to and from the Conference. Chaperones must never let a member of their assigned group of youth leave the group, except as authorized by a parent/guardian or an approved caregiver, or with emergency professionals in the case of an emergency.
6. Chaperones must keep on their person the Youth Emergency Contact List provided to them by the Social Program Coordinator Representatives prior to the Conference. This list will include any approved caregivers referenced in section 5 of this Form.
7. Social Program Coordinators have the right to assign and/or reassign youths to chaperone groups at their own discretion. Any assignments or reassignments of youths by Social Program Coordinators will be clearly and promptly communicated to chaperones.
8. Chaperones are responsible for cleaning-up the designated areas assigned to their respective groups. We need to respect the facilities and keep tidy!
9. Chaperones must not use obscene or discriminatory language or make any inappropriate jokes or gestures at any time throughout the day of the Conference, including during transportation to and from the Conference.
10. Chaperones must wear appropriate clothing for the Conference and for weather conditions. Shirts that have a cannabis symbol, swear words, or inappropriate images will not be accepted. A winter jacket, hat, mitts or gloves, and snow pants must be worn for snowy or cold conditions.
11. Chaperones must keep a proactive and positive mindset and provide support to staff and coordinators of the Conference as needed.
12. To ensure the safety of participants, chaperones will abstain from using any illegal drugs, alcohol, or cannabis (or from being under the influence thereof) while involved in any Conference event, meeting, or activity for the duration of the Conference, including during travel to or from the Conference. Cannabis is legal in Canada; however, Tłıchq Government does not accept or tolerate cannabis use at events sponsored or organized by Tłıchq Government.

13. Chaperones may not possess or transport any illegal drugs, alcohol or cannabis between locations at any time while acting as chaperones at the Conference, including during travel to and from the Conference.
14. Chaperones may not possess articles that can used as weapons or actual weapons while acting as chaperones at the Conference, including during transportation to and from the Conference.
15. Chaperones must have a valid driver's license and carry proof of automobile liability insurance if they intend to use a vehicle to transport themselves or others to or from the Conference, and must seek approval from Tłıchq Government to be entered on the approved list of drivers and vehicles. If a chaperone is approved for driving, they must also ensure that all passengers under their supervision use seatbelts during transportation to and from the Conference.
16. Chaperones have the authority to enforce rules and appropriate behaviour, including by assigning consequences. This may include taking away youth technologies such as a cellphone, iPad, or video-gaming device where a youth is not listening or is being disruptive in workshops, meetings and events during the day of the Conference. Any youth technologies removed by a chaperone during the Conference must be returned to the youth by the end of the day. Chaperones must report any major and/or continued infractions by youth in their group to the Social Program Coordinator Representatives at the Conference.
17. For the protection of both the youth and chaperones, chaperones must not place themselves in any situation in which they are alone with a youth.
18. Chaperones must keep sensitive information they may learn about a youth's abilities, relationships, or background confidential.
19. To ensure that they are able to devote their full attention to the important responsibilities of chaperoning, chaperones are expected to restrict their cell phone use to emergencies only.
20. Chaperones are asked not to purchase items for or provide opportunities to individual youths that are not offered to all youth in the group or preapproved by a Social Program Coordinator. Chaperones who decide to buy snacks, toiletries, or other items for their group that are not preapproved by a Social Program Coordinator or the Director of Community Programs will not have such expenses reimbursed.
21. Chaperones must be aware of any photo restrictions for youth in their assigned groups. Some parents may formally request that their children not be photographed at the Conference. Chaperones are expected to verify photo restrictions before taking photos of youth attending the Conference. Social Program Coordinators will provide chaperones with information on any photo restrictions at least five days before the Conference. Chaperones must not post photos of youth on their personal social media or share such photos publicly.

**If you have any questions about any aspect of the Conference or the expectations of chaperones, please ask for assistance from the Director of Community Programs, Anita Daniels-Black, or from a Social Program Coordinator in your community. We hope you enjoy your conference experience.**

I have read this document, I understand its contents, and I agree to comply with the guidelines if I am selected to be a chaperone. I also understand that if I do not follow the above guidelines, my participation in the Tłıchq Annual Youth Conference will be terminated.

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Signature

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Printed Name

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Date

## Photograph / Video / Audio Consent Form

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I, \_\_\_\_\_, understand that the  
(Please print name)

Tłıchq Government's Community Action Research Team (the "CART") may ask to take photographs, videos, and/or voice recordings of me while I participate in CART activities and may ask to use these photographs, videos, and/or voice recordings for reporting on and describing their activities.

- I understand that I can specifically request CART not to use my photographs, videos, and/or voice recordings.
- I also understand that there will be no compensation or remuneration for photographs, videos, and/or voice recordings taken of me during the Conference and used by CART.

By initialing this section, I am giving permission to CART to take photographs, videos, and/or voice recordings of me while I participate in CART activities and to use these photographs, videos, and/or voice recordings for reporting on and describing their activities \_\_\_\_\_ (initials).

By initialing this section, I am indicating that I do NOT give permission to CART to take photographs, videos, and/or voice recordings of me while I participate in CART activities or to use these photographs, videos, and/or voice recordings for reporting on and describing their activities \_\_\_\_\_ (initials).

Dated \_\_\_\_\_ of \_\_\_\_\_ 20\_\_\_\_, \_\_\_\_\_ NT.  
*Month Day Location*

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Printed Name

## Waiver & Acknowledgement Form

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I, \_\_\_\_\_ of \_\_\_\_\_, Northwest Territories,

AGREE to voluntarily participate in the Tłıchǵ Annual Youth Conference (the "Conference"). I am aware that participating in the Conference, which includes my traverse and transport to and from sites, exposes me to many inherent risks, dangers and hazards and I agree to assume any and all risks of bodily injury, illness, death and/or property damage, whether those risks are known or unknown.

Specifically, I understand, agree to and acknowledge the following:

1. I am at least nineteen (19) years of age.
2. I authorize Tłıchǵ Government to make any inquiry or receive any information from any person or organization regarding my suitability as a chaperone and hereby give my permission to these persons or organizations to provide such information. For and in consideration of the release of such information, I hereby forever waive, release and covenant not to sue any such person or organization including Tłıchǵ Government, its officers, directors, employees, agents and officials for the result of providing, obtaining, or acting on such information. I give this release, waiver, and covenant not to sue as a chaperone. I understand that such information is sought with confidentiality, and I will not request copies of such information.
3. I accept complete responsibility for the inherent risks associated with the Conference in which I have voluntarily chosen to participate and I acknowledge that I am fully aware of such risks.
4. I accept and acknowledge that Tłıchǵ Government, its officers, directors, employees, agents and officials assume no responsibility whatsoever for my personal safety or loss of personal property.
5. I release Tłıchǵ Government, its officers, directors, employees, agents and officials from all liability, including liability for negligence for personal injury, illness, death and/or property loss, however caused and sustained by me while participating in activities related to the Conference, expressly including, but not limited to, any personal injury, illness, death and/or property loss sustained during or in connection with my traverse and transport to and from sites during the day of the Conference.
6. I will not make any claim or commence any legal proceedings against Tłıchǵ Government and/or its officers, directors, employees, agents and officials for damage resulting from personal injury, illness, death and/or property loss, however arising and sustained by me while participating in activities related to the Conference, including any damage arising during my traverse and transport to and from sites during the day of the Conference.
7. I acknowledge and agree that Tłıchǵ Government, its agents and assigning agencies will not be held responsible for any accident caused by me during my participation in the Conference and I agree that neither the Tłıchǵ Government, nor its agents or assigning agencies shall be liable for any loss, injury, damage or death caused by me.
8. This Waiver & Acknowledgement Form binds my heirs, executors, administrators, and assigns.
9. I certify that all statements made on this application are true and complete, accurate and not misleading to the best of my knowledge. I understand that any false statements or misrepresentations may subject me to disqualification from participation as a chaperone.

I expressly agree that I have fully read, understood and agree to all terms of this Waiver & Acknowledgement Form. I further expressly agree that if I do not agree with any of the terms set forth herein, I shall NOT participate in the

Conference.

Dated \_\_\_\_\_ of \_\_\_\_\_ 20\_\_\_\_, \_\_\_\_\_ NT.  
*Month Day Location*

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Printed Name