



# **PROJECT MANAGEMENT**

#### PROFESSIONAL DEVELOPMENT CERTIFICATE

In an effort to provide Tłįchǫ Government employees with more opportunities to advance professionally, HR has teamed with MacEwan University to provide distance education.

#### **Project Management**

Every project has its own obstacles, but you need the same skills to manage them: organizing and motivating the correct team, delegating duties, time and budget management, and strategic planning. MacEwan University, an Accredited Training Partner (ATP) of the Project Management Institute (PMI), offers a flexible project management series. Our PMP-certified instructors teach PMI's PMBOK Guidealigned content. This certificate is intended any industry's project team members, sponsors, managers, leaders, PMO managers and employees, and PMI Project Management Professional (PMP) candidates, pmi.org has PMI certification criteria.

# **Learning & Career Growth**

These courses will help you gain the following skills:

- Create realistic budgets and project schedules
- Find new ways to manage risk, stakeholder expectations and relationships
- Better define your projects, tasks and expectations upfront to avoid unexpected workloads
- Discover ways to shift your work focus and adapt to changes while considering time and budget

#### **Courses**

\*All courses are Tuesdays, Wednesdays, and Thursdays, 6:00 - 9:30pm MST Basics of Project Management (21 hours) September 5 - 19, 2023

Project Scope and Quality (14 hours) September 20 - 27, 2023

Fundamentals of Project Planning (21 hours)

September 28 - 12, 2023

Working with Stakeholders (14 hours)

October 10 - 24, 2023

Leading and Managing a Team (21 hours)

October 25 - November 8, 2023 Managing Risk on Projects (14 hours) November 9 - 16, 2023

Measuring and Reporting on Project Activity (14 hours) November 21 - 28, 2023

# **Next Steps**

Employees who wish to enroll in this program must first receive approval from their managers and then email HR.

10 spots available for Tłıcho staff

The courses will be offered online. A computer with Internet access is required.

# **Application Deadline**

