



Employment Opportunity

Limited Competition

Tłichq Jmbè Program

Tłichq Government invites all suitable qualified candidates who are **Tłichq Citizens** to apply for the **Internship - Tłichq Jmbè Program Manager**.

Tłichq Government is committed to attracting and recruiting the best possible candidates for available positions. The principles of fairness, qualifications and Tłichq citizenship guide the hiring of Tłichq Government employees.

POSITION TITLE:	Internship - Tłichq Jmbè Program Manager
DEPARTMENT:	Culture and Lands Protection
LOCATION:	Behchokò
STATUS:	Internship-Term-one position
CLOSING DATE:	March 28, 2018, 5:00 pm

OUTLINE OF POSITION:

Internship - Tłichq Jmbè Program Manager is accountable for planning, promotion, implementation, evaluation, leading and participating in Group Leader Training; developing schedules, budgets, logistics, and contingency plans; providing logistical, administrative and interpersonal support to the Assistant Manager and Team leaders; travels to each community, supports and evaluates each community's program, works closely with Community Directors to ensure that human and material resources are available in each community as needed and makes recommendations and formulates a plan for the following year.

SKILLS & KNOWLEDGE REQUIRED:

- Minimum High School diploma, preferred currently enrolled in, planning to attend, returning to or beginning full time studies in the fall, at a recognized post-secondary institution
- Experience working with the Tłichq Jmbè Program is an asset
- Be proud of their Tłichq heritage and ability to lead small groups
- Strong interest in learning more about their language, heritage, culture and traditional skills
- Strong interest in preserving and promoting Tłichq culture and traditions
- Knowledge of or interest in group dynamics, goals setting and team building
- Very good motivation, team building, organizational and administrative skills
- Very good communication skills both verbal and written
- Enjoy working outdoors and spending time on the land and on the water
- Be able to work independently, follow directions and knowledgeable of risk management
- Demonstrate good judgment in terms of safety issues and good problem solving skills
- Be able to work with Tłichq community members, particularly Elders
- Being bilingual in English and Tłichq Yati is an asset
- Valid Class 5 Drivers License and satisfactory Criminal Record

For a copy of the Job Description, email hr@tlichq.com
To apply, submit resume and cover letter to hr@tlichq.com
Please direct any questions to paulcressman@tlichq.com

This is a Limited Competition, **Tłichq Citizens** need only apply.
If a suitable candidate is not identified, a Regular Competition may be conducted.